

NOTICE THAT STUDENT WILL NEITHER BE EXPELLED NOR DISCIPLINED

To be sent on Board letterhead

Date

Inside Address

Dear *[Student/Parent/Guardian]*:

Re: *[NAME OF STUDENT]*

Please be advised that the Expulsion Hearing has considered all of the evidence and submissions received at the hearing on *[DATE]*.

The Committee has determined that no expulsion should be imposed and that the suspension which has been in place should be expunged from *[YOUR/NAME OF STUDENT'S]* record.

Accordingly, any record of the suspension or the recommendation will be removed from *[YOUR/STUDENT'S NAME'S]* record. *[YOU/STUDENT'S NAME]* should report back to school immediately.

Yours truly,

cc: Principal