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We're Turning Innovation into Action



We're Committed to Collaboration

LIMESTONE DISTRICT SCHOOL BOARD

Agenda Regular Board Meeting Wednesday, February 13, 2019 Limestone Education Centre 220 Portsmouth Avenue, Kingston 5:45 p.m.

Private Session

* In accordance with the Education Act, Section 207.(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves,

- (a) The security of the property of the board;
- (b) The disclosure of intimate, personal or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- (c) The acquisition or disposal of a school site;
- (d) Decisions in respect of negotiations with employees of the board; or
- (e) Litigation affecting the board.

Motion to Move into Private Session

Declaration of Conflict of Interest

Chair's Update

Director's Update

Action Items

- (a) Board Minutes – January 16, 2018

For Information

- (a) Personnel Update
- (b) Safe Schools Update
- (c) Property Update
- (d) OPSBA Update
- (e) Labour Update
- (f) Legal Matter

Report to Public Session

Regular Meeting - 6 p.m.

Acknowledgement of Territory:

"The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land."

Adoption of Agenda

Declaration of Conflict of Interest

Private Session Report

Chair's Update

Director's Update

Presentation: Pathways for All

Delegation: First Nations Trustee

Section A – Matters Requiring Action at the Meeting

1. Consent Agenda

- (a) Expressions of Condolences and/or Congratulations
- (b) Board Minutes – January 16, 2019 (Pages 5-20)
- (c) Reports from All Committees:
 - i) Environmental Sustainability Advisory Committee – January 15, 2019
(Pages 21 - 25)
 - ii) Committee of the Whole (Education, Policy & Operations) – January 30, 2019
(Pages 26 - 34)

2. Routine Matters

- a) OPSBA Report – Trustee McGregor
- b) Report from Student Trustees

3. Reports For Information

- a) Strategic Plan 2017-2022 – One Year In – Director Rantz (Pages 35-36)
- b) Budget Planning Process – Superintendent Young (Pages 37-38)

c) Health & Safety Update – Associate Superintendent Gillam

4. Reports Requiring Decision

None at this time.

5. Notice of Motion

MOTION: That the Director, or designate, investigates the options and feasibility of live-streaming and/or recording of public board meetings and brings a report to the March 20, 2019 board meeting for discussion.

Section B – Information

1. Internal Reports and Other Communications

2. External Reports and Other Communications

3. Communications Referred to Committee

4. Requests for Reports and/or Information

5. Other Business

6. Future Meetings

Audit Committee

- May 6, 2019 5:30 p.m.

Board Meetings

- March 20, 2019 6:00 p.m.
- April 10, 2019 6:00 p.m.
- May 22, 2019 6:00 p.m.
- June 19, 2019 6:00 p.m.

Committee of the Whole (Education, Policy & Operations)

- March 6, 2019 5:00 p.m.
- April 24, 2019 5:00 p.m.
- May 29, 2019 5:00 p.m.

Special Education Advisory Committee

- February 20, 2019 6:00 p.m.
- March 27, 2019 6:00 p.m.
- April 17, 2019 6:00 p.m.
- May 15, 2019 6:00 p.m.

- June 12, 2019 6:00 p.m.

Environmental Sustainability Advisory Committee

- March 19, 2019 4:00 p.m.
- May 14, 2019 4:00 p.m.

Budget Committee

- April 17, 2019 4:30 p.m.
- May 14, 2019 4:30 p.m.
- June 12, 2019 4:30 p.m.
- June 17, 2019 4:30 p.m. (Tentative)

School Enrolment/School Capacity Committee

- March 25, 2019 5:00 p.m.

Parent Involvement Committee

- February 21, 2019 7:00 p.m.
- Spring TBA 7:00 p.m.
- May 9, 2019 7:00 p.m.

7. Other Special Meetings/Events

- LDSB Retirement Celebration June 11 7:00 pm Lancaster Drive P.S.
- OPSBA HR/Labour Relations Conference April 4-5, 2019
- OPSBA Eastern Region Meeting April 13, 2019
- OPSBA/CSBA AGMs and NTGIE July 4-6, 2019

8. Adjournment

Regular Board Meeting Minutes Limestone District School Board

January 16, 2019

A regular meeting (Business) of the Limestone District School Board was held in the Barry C. O'Connor Board Room at the Limestone Education Centre, 220 Portsmouth Avenue, Kingston, Ontario, on Wednesday, January 16, 2019, at 5:30 p.m.

Private Session

Present:

Trustees: J. Brown
G. Elliott
L. French (Vice-Chair)
T. Gingrich
B. Godkin
R. Hutcheon
K. McGregor
J. Morning
S. Ruttan (Chair)
S. Hart (Student Trustee)
S. Kim (Student Trustee)

Officials: M. Babcock, Superintendent of Education
K. Burra, Superintendent of Education, Program and IT
S. Gillam, Associate Superintendent, Safe and Caring Schools
A. Labrie, Superintendent of Education and Human Resources - regrets
A. McDonnell, Associate Superintendent, Special Education
D. Rantz, Director of Education
S. Sartor, Associate Superintendent, School Effectiveness and Assessment
J. Silver, Superintendent of Education
C. Young, Superintendent of Business Services

Recorder: L. Strange, Records Management Coordinator

MOTION: To move into Private Session.

MOVED BY: Trustee Godkin, seconded by Trustee McGregor. Carried.

Declaration of Conflict of Interest

None at this time.

Chair's Update

No update at this time.

Director's Update

No update at this time.

Action Items

- (a) Board Minutes – November 14, 2018

MOVED BY: Trustee McGregor, seconded by Trustee French, that the November 14, 2018 Board Meeting Minutes, Private Session, as distributed, be approved. Carried.

For Information

- (a) Personnel Update (Item (a) on Agenda)

No update at this time.

- (b) Safe Schools Update.

Associate Superintendent Gillam provided a Safe Schools update.

- (c) Property Update (Item (c) on Agenda)

No update at this time.

- (d) OPSBA Update (Item (d) on Agenda)

Trustee French provided an OPSBA update.

- (e) Labour Update (Item (e) on Agenda)

No update at this time.

- (f) Legal Matter (Item (f) on Agenda)

No update at this time.

Report to Public Session

Chair Ruttan called for a motion for the Board to rise and report.

MOTION: That the Board rise and report, and that the resolutions, as noted above, be made public.

MOVED BY: Trustee McGregor, seconded by Trustee Brown. Carried.

The Board moved into Public Session at 5:50 p.m.

Public Session

Trustees: J. Brown
G. Elliott
L. French (Vice Chair)
T. Gingrich
B. Godkin
R. Hutcheon
K. McGregor
J. Morning
S. Ruttan (Chair)
S. Hart (Student Trustee)
S. Kim (Student Trustee)

Officials: M. Babcock, Superintendent of Education
P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Education, Program and IT
J. Douglas, Communications Officer
S. Gillam, Associate Superintendent, Safe and Caring Schools
A. Labrie, Superintendent of Education and Human Resources - regrets
A. McDonnell, Associate Superintendent, Special Education
D. Rantz, Director of Education
S. Sartor, Associate Superintendent, School Effectiveness and Assessment
J. Silver, Superintendent of Education
K. Smith, Communications Officer

Guests: Andrea Branch, Cashless Schools Coordinator
Tyee Davis, Student – Granite Ridge Education Centre
Wade Leonard, Teacher – Granite Ridge Education Centre
Makayla Parks, Student – Granite Ridge Education Centre
Ryleigh Rioux, Student – Granite Ridge Education Centre

Recorder: L. Strange, Records Management Coordinator

Chair Murray read the Acknowledgement of Territory:

"The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land."

Adoption of Agenda

MOVED BY: Trustee McGregor, seconded by Trustee Godkin, that the agenda, as presented, be approved. Carried.

Declaration of Conflict of Interest

None at this time.

Private Session Report

Trustee French provided the report from Private Session:

In Private Session the following minutes were approved:

- Board minutes of November 14, 2018

There was a Safe Schools update and an OPSBA update.

No other items were discussed or subject to a motion.

Chair's Update

Chair Ruttan stated:

"Welcome Trustees, staff and community members for the first meeting of 2019. The new Board of Trustees has had a positive start to the new term, wasting no time getting to know each other, and understanding the role of Trustee. Orientation sessions have included a review of best practices and legal guidelines.

There will be additional sessions as required as Trustees continue our collective work to improve student achievement and the well-being of every student and staff member. I understand that most of you are able to attend the Public Education Symposium at the end of the month. This conference is specifically designed for school boards, and offers sessions on topics directly affecting the role of trustee, and the broader environment within which school boards operate. I am confident you will find it valuable learning.

Immediately before Trustees – review and approve operating and capital budgets, monitor the Board's strategic plan, respond to our community inquiries, and work with our colleagues across the province on new collective agreements.

We will continue to look to our partner school boards, and the Ontario Public School Boards' Association to continue to advocate for stable funding of public education that supports all students.

As we formulate policy, confirm programs and pass a balanced budget we will often need to make difficult decisions in the best interests of all our students. I know that we will all be ready and willing to meet those challenges, and I am looking forward to a positive and productive first term.

I would like to wish our secondary students good luck on their upcoming exams, and for the successful completion of semester one.

Finally, I would like to extend sincere sympathies to the family, friends and colleagues of former Trustee Ann Goodfellow, who passed away January 5th. Mrs. Goodfellow was a long-time Trustee with this Board who served the areas of Central Frontenac, Addington Highlands and North Frontenac Townships. She was first elected in 2000, and went on to serve on various

committees including as both Chair and Vice Chair of the Board, retiring from the Board at end of her term in 2014.

I would like to acknowledge Trustee French for the beautiful eulogy she gave at the funeral. Your words honoured Ann, and I know the family appreciated it so very much. I would also like to thank Director Rantz and members of Senior Staff for representing the Board at the visitation and funeral.

Mrs. Goodfellow witnessed many changes in the educational landscape during her time as a public school board trustee. Through it all, she faced these challenges with a steadfast determination and an unwavering focus on what was best for students. She was a friend to all.

And that concludes my report."

Director's Update

Director Rantz stated:

"Happy New Year Trustees. I hope that you all had a good break, and are ready for the work ahead of us.

It is my pleasure to welcome Superintendent Craig Young to his first Board Meeting. Mr. Young replaces retiring Superintendent of Business Services Paul Babin.

Mr. Young has over 20 years of executive leadership and management experience. He brings extensive experience and knowledge in manufacturing and educational environments within both private and public sectors, most recently at Trillium Lakelands District School Board. Mr. Young will be a great asset to Limestone in his role as Superintendent of Business Services, Transportation, and Treasurer of the Board. Welcome.

Planning has started on next year's School Year Calendar. Consultation has begun with our co-terminous school boards and employee representatives. There will be a stakeholders meeting at the end of the month to review, and in the meantime, we are seeking input from Limestone families through an online survey, available on school websites and other social media platforms.

Staff continue to review and assess the effects of the funding reductions to education programs that were announced just before the Christmas break. More details and clarity are still needed from the Provincial Government in order for Limestone staff to complete their analysis. These funds support programs like tutors in the classroom, extra services for Indigenous and other racialized students, and students leadership programming; some of which were already on hold here in Limestone.

This month, schools are introducing a new, more efficient absence-reporting system called Safe Arrival. One of our greatest priorities is ensuring that all our students arrive safely to school. The new student absence reporting system will allow parents to use a mobile app, a website, or an interactive toll-free phone number to report an absence in advance, 24/7. This reporting system is part of the Board's Communications tool kit, which enhances the ways schools provide information to families.

The Director's Annual Report for the last school year, 2017-2018, is now live, and available on the See Yourself in Limestone website. The Director's Annual Report provides a

snapshot of the accomplishments of students and staff across our district, as well as the progress of our multi-year strategic plan, and the report is part of tonight's agenda package, so I will speak to it in more detail later in the meeting.

And that concludes my report, Madame Chair."

Presentation: Drone Technology

Superintendent Babcock introduced Wade Leonard, a science and geography teacher from GREC, as well as students Tyee Davis, Makayla Parks and Ryleigh Rioux.

Mr. Leonard shared how he was inspired to develop what is now the Introduction to Spatial Technology course students, through an experience with drone technology at his fish farming business. Students in the program learn GIS mapping (a geographic information system designed to capture, store, manipulate, analyze, manage, and present spatial or geographic data), 3D modelling and the operation and maintenance of drones.

The program was assisted with a Limestone Learning Foundation grant, used to acquire the necessary equipment.

Due to the restrictions involved in the operations of drones, students taking the course had to acquire their Restricted Radio Operators License with Aeronautical Operation.

The students shared information about their individual projects.

Trustee Elliott asked, as technology is quickly changing, are their plans for new avenues for the program. Mr. Leonard answered that there will be an ongoing requirement to keep up with changes in technology, and the school will do so within its budget. Recently the program purchased 'drone goggles', which are used to allow the operator to experience the first-hand perspective of the drone, and control its flight with head movements.

Trustee Gingrich asked if the program was only available at GREC. Mr. Leonard answered that at present it is only at GREC, but there may be an opportunity to expand to other sites in the future.

Section A – Matters Requiring Action at the Meeting

1. Consent Agenda

- (a) Expressions of Condolences and/or Congratulations
- (b) Board Minutes – November 14, 2018, December 3, 2019, December 12, 2018
- (c) Reports from All Committees:
 - i) Special Education Advisory Committee – November 14, 2018, December 12, 2018
 - ii) Environmental Sustainability Advisory Committee – October 9, 2018

MOTION: That the Consent Agenda of January 16, 2019, as presented, be approved.

MOVED BY: Trustee McGregor, seconded by Trustee French. Carried.

2. Routine Matter

(a) OPSBA Report – Trustee French

Trustee French reported on the OPSBA Board of Director's meeting of December 7-8, 2018 (see attached).

(b) Report from Student Trustee(s)

Student Trustee Kim:

"Thank you, Madame Chair.

On December 12th, 2018 the Inter-School Council gathered at the board office. At this meeting we had special guests from Medlife. The Medlife group gave a proposal for high schools to start their own Medlife chapters and get involved. They left all members of the group with pamphlets and their emails, so that if we choose schools could start their new chapters."

Student Trustee Hart:

"At this meeting we further discussed the Coffee House and Lip Sync Battle Royale. The date for the Coffee House has been moved to March 6 from 6 pm to 9 pm, with the tentative location being LCVI. We have also decided a theme for our coffee house, which will be Jazz. In regards to the Lip Sync Battle Royale, we are going to have the top two groups from each school in a final competition which will tentatively be held at KCVI on Thursday April 11th, 2019 from 6 PM to 8 PM.

Those are all of the updates from the Student Trustees. Thank you."

2. Reports for Information

a) Tri-Board Student Transportation Presentation

Superintendent Young introduced Gord Taylor, Chief Executive Officer of Tri-Board Student Transportation (Tri-Board).

Limestone is about 40% of the services at Tri-Board based on student numbers, which also serves Hastings Prince Edward and Algonquin and Lakeshore Catholic District School Boards as well as LDSB. At LDSB there are 3711 secondary riders and 7751 elementary riders, covering 323 different routes.

Students are eligible for busing if they are a JK-Grade 6 student who is more than 1.6 kms from their school, or a grade 7-12 student that is more than 3.2 kms from their school.

Inclement weather is monitored by weather captains in ten zones, who provide recommendations to Tri-Board by 5:00 a.m. Tri-Board provides a final recommendation to Directors of Education by 6:00 a.m.

Information from Tri-Board is shared through email, its app, Facebook and Twitter.

Tri-Board has several safety programs in place, including bus patrollers.

Trustee Morning withdrew from the meeting at 7:35 p.m.

G. Taylor answered several questions from Trustees.

b) Cashless Schools Update

Superintendent Babcock shared that the Limestone District School Board is piloting a Cashless Schools program in five Napanee area schools, which allows for online payment and permissions for school activities.

The pilot is promoting 100% online service for families to pay and give permission. By the time of this meeting two schools were at a 70% subscription rate, one at 50% and two at 40%.

The Cashless Schools pilot will add the remaining Napanee schools (The Prince Charles School, Centreville P.S., Newburgh P.S.) as well as Granite Ridge Education Centre, Land O'Lakes P.S., and Clarendon Central P.S. for a March implementation.

Recently, the team branded the program title for Limestone as 'School Day: Payments and Permissions'.

Superintendent Babcock introduced Andrea Branch, Cashless Schools Coordinator, who provided a demonstration of the system.

Superintendent Babcock answered several questions from Trustees about the new system.

Superintendent Babcock stated that a 3% merchant fee is embedded in the payments.

c) Director's Annual Update

In compliance with the Education Act, the Limestone District School Board's 2017-2018 Director's Annual Report includes information on:

- the Board's strategic goals and progress the Board has made against these goals in the previous year; and
- actions the Board is taking in those strategic priority areas where goals are not being met.

As was the case last year, boards are being asked to report on our progress in relation to equity and human rights. The release of Ontario's Education Equity Action Plan (2017) was a significant milestone in our collective efforts to identify and eliminate systemic barriers to student success. Our strategic plan outlines several goals related to promoting a positive school climate and the prevention of bullying. The 2018 Director's Annual Report contains pertinent information on the Board's progress in our ongoing efforts to promote and meet goals for equity and inclusion, as well as our strategic pillars of Wellness, Innovation and Collaboration.

Director Rantz provided a demonstration of the www.seeyourselfinlimestone.ca website, where the Director's report is located, along with the Strategic Plan and other supporting documents, and stories of Wellness, Innovation and Collaboration.

A new video entitled One Year In, will soon be available.

3. **Reports Requiring Decision**

None at this time.

4. **Notice of Motion**

None at this time.

Section B - Information

1. **Internal Reports and Other Communications**

2. **External Reports and Other Communications**

a) Letter to Limestone District School Board from the Township of Addington Highlands re Cannabis Retail stores – January 3, 2019

LDSB provided a response to the letter, wherein they ask the Township to adhere to regulations regarding how far cannabis stores can be from schools.

3. **Communications Referred to Committee**

None at this time.

4. **Requests for Reports and/or Information**

None at this time.

5. **Other Business**

None at this time.

6. **Future Meetings**

The next meeting of the Limestone District School Board of Trustees will take place on February 13, 2019.

7. **Other Special Meetings/Events**

See agenda listing.

8. **Adjournment**

Chair Ruttan called for a motion to adjourn the meeting.

MOVED BY: Trustee Brown, seconded by Trustee Godkin, that the meeting adjourn.

The meeting adjourned at 8:35 p.m.

OPSBA Board of Directors Report

Friday December 7th 2018

Submitted by Trustee French

President's report

Visit to North West DSBs

Executive Director report

Staff meeting with Minister's staff – critical to develop working relationships to inform policy development

Executive Compensation 're-frozen' despite extensive process – meetings with Ministry and provincial Council of Directors of Education (CODE) – Director and Superintendent Performance Appraisal process discussed

Good Governance Guide release following hold on funding

7:30 TIMED ITEM

Visit from Minister Lisa Thompson:



Line by line review of the GSNs and EPO grants completed

Education consultations – Minister anticipating summary report of feedback (end of December)

Comments focused on safe secure schools and “enabling a productive learning environment – spending \$40 million per day more than generated”

Questions:

1. Consultation results – will be a team reviewing the submissions – specifically commented on balance of input and participants, and commitment to have the elementary health and physical education curriculum written, consulted publicly and launched for Sept 2019

2. School amalgamations and interim financial pressures – discussion about launch of revised Program Accommodation Review Guidelines (PARG) ‘soon’
3. Parents Reaching Out Grants paused – to be addressed in announcements ‘next week’ following line by line review of funding
4. Consideration of School vouchers – “never discussed – reference in Ernst and Young report received as consultant view only”
5. Cancellation of TRC curriculum and FNMI supplement and process for engagement of Indigenous communities – will be seeking direction from Indigenous leaders after funding review/announcements
6. Support of school boards and role of Trustees – “we need many organizations to be successful that includes school boards” (her grandfather was a Trustee years ago)
7. Support of Student Voice and Student Trustees – 4H as an example
8. Culturally responsible curriculum – expressed support and need for consistency
9. Support of Equity Action Plan - need a strategy
10. Food literacy/poverty – response tied to financial literacy, home economics and shop.

Regional Caucus breakouts

Funding Consultation – discussed local Board priorities and pressures, and input to the provincial Education funding consultation.

OPSBA submission Dec 14th – provincial SOB submission as well

Critical need for consistent messaging

Saturday December 8th 2018

4.1 Finance update

Brief being drafted on GSN consultation (regional and SOB input)

Review of Education Development Charges (EDCs) – huge impact on large growth boards

School Education Coalition quarterly report received – significant value to Boards of OPSBA work on matters of energy regulation <https://www.ontario.ca/laws/regulation/980020>

Student Transportation – priority for funding – growing gap between funding and board costs across province

Seatbelts on school buses – OPSBA position to always support student safety but with significant cost

ADM Nancy Naylor visited OPSBA work teams – *very clear Ministry messaging on plan to address the deficit and find efficiencies

UCDSB Arbitration July for student transportation - \$20 million impact unfunded

B and SB Memo summary on OPSBA website <http://www.opsba.org/advocacy-and-action/education-funding/b-sb-memoranda>

4.2 Legislative Update

*Note email updates received regularly

Non-partisan association

New relations/processes between staffs

5 Bills discussed – house will rise Dec 15th until February 19th

4.3 Indigenous Trustees' Council update

Follow-up on education funding reform with respect to Indigenous 'aggregates' that will affect how funding flows for Indigenous students

4.4 Communications update

Summary of OPSBA media

Provincial and Fall economic statement – several re-announcements

2018/19 Key Work document as summary of work on 5 priorities and work of the association will be available at PES

Fall issue of Education Today now online – Special Education theme

Auditor General's report – summary sent of education links

4.5 Municipal and School Board Election Overview

Election data compared to 2014

Acclamations almost exactly the same with similar proportion of new Trustees elected

659 new candidates

44% of boards are new Trustees

OPSBA coordinated significant portion of OESC election materials and website – government pause on supportive funding affected a number of Trustee resources

4.6 Program Policy Updates

EQAO committee met – discussing modernization of assessments (linked research documents)

OPSBA position paper/recommendations reflected in EQAO's plans

<http://www.opsba.org/OUR%20PRIORITIES/Pages/EQAO-and-Large-Scale-Testing.aspx>

EQAO is developing an orientation document for new Trustees

Eg. Numbers in your student data denominator will be reduced for certain situations (by 2019/20)

Children and Youth Mental Health (CYMH) Coalition – considering how to inform the Premier's

table on Mental Health and Hallway Medicine, including the absorption of the role of the Children's Advocate into the Ombudsmen's office (sits on the coalition)

National conversation on School Mental Health – supporting other provinces – BC interested

Summit on CYMH April 16-17, 2019

Ontario Association of Children's Aid Societies (OACAS) – increasing partnership, connecting to local school boards

French as a Second Language (FSL) Labour Market project

Ministry Consultation on Education (online and Town Hall calls) – provided provincial resource for Boards *submit online till Dec 14th

4.7 OPSBA Governance Review Committee

Nominations from each region for membership

4.8 OPSBA/OSTA Liaison Committee

Met in November – letter of support to Minister

Discussion about ability of Student Trustees to make motions – requires some legislative changes – legal advice being sought

Survey of Boards on local Student Trustees

Meet next at PES

5.1 Public Education Symposium (PES) January 24-26/2019

*Pinball Clemens, with numerous Trustee PD sessions and Regional Meetings (Appendix 2)

6.1 Education Program work team

Chair Jan Johnstone and Vice Chair Marjorie Adams elected

Exemplary practice survey

Service Animal policy

Several other policy issues that influence various BOD agenda reports

6.2 Policy Development work team

Cheryl Evans-Price Chair and Shelley Laskin Vice Chair, plus OSTA representative

Finance updates

Trustee exit survey – 60 responses

Several other agenda item discussions

7.1 OESC report – repaying their debt to OPSBA

Significant service on behalf of boards (eg Energy Coalition)

7.2 CSBA Report – L French

New ED in place

Continued work on our Strategic Priorities – Indigenous education (representation on National Indigenous Education Committee (IEC) – briefing note pending on funding change adjustments
Communication Strategy and advocacy on the value of democratically elected school board
Trustees in response to erosion and attack on the role in some provinces – I presented at CACE that resulted in a SWOT analysis and strategies for board communicators (links to comments about election and local presence – Student Vote and LGW
OSTA-AECO has contacted me to champion their recent paper of Student Trustees and their plan to spread across Canada
I am visiting provincial AGMs (Saskatchewan School Boards Association, New Brunswick District Education Councils, Alberta School Boards Association) – British Columbia ‘Co-governance agreement’ with their provincial Ministry
Next meeting February in Vancouver

8.0 Regional Vice President Reports

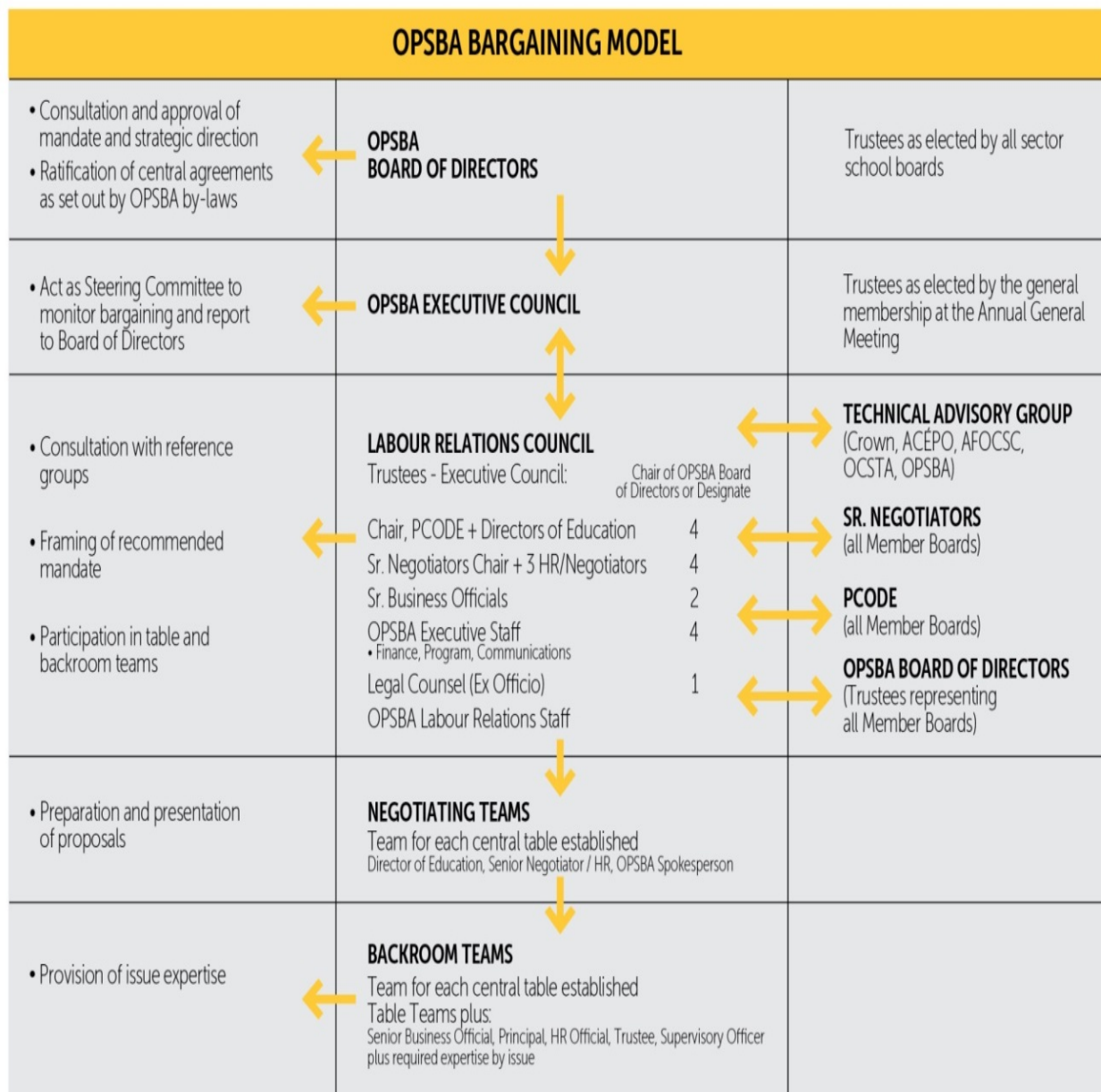
Northern
Eastern
Central East
Enrollment VP Peel DSB

Western
Central West
Enrollment VP TDSB

Upcoming events

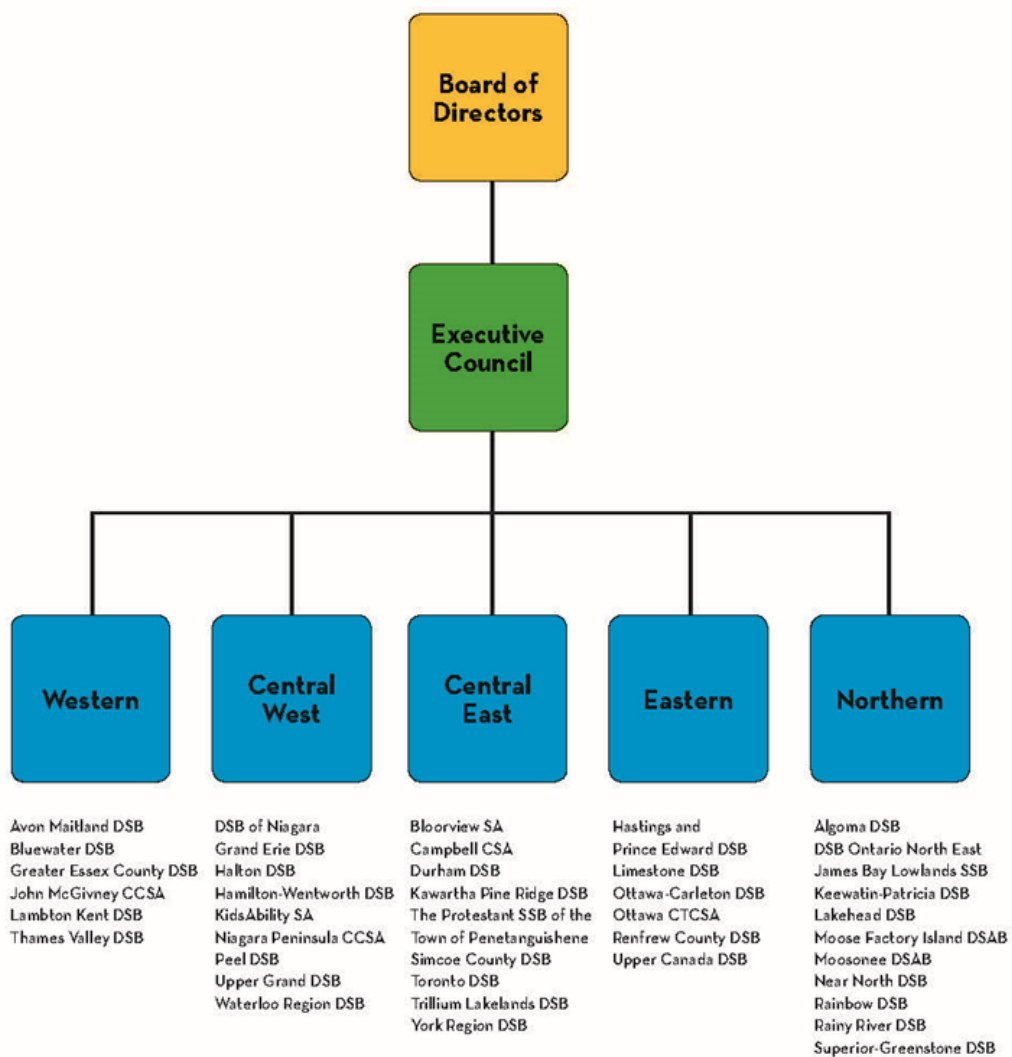
April 4-5 LR/HR Symposium *Trustee sessions
April 13 – Regional Meetings
Canadian School Board Association (CSBA) Congress July 3-7 in Toronto – includes National Gathering on Aboriginal Education and OPSBA Annual General Meeting

Appendix 1



Appendix 2

OPSBA Structure Chart



**Environmental Sustainability Advisory Committee
Meeting Minutes
Limestone District School Board**

January 15, 2019

A meeting of the Environmental Sustainability Advisory Committee was held in the Barry C. O'Connor Board Room at the Limestone Education Centre, 220 Portsmouth Avenue, Kingston, Ontario on Tuesday, January 15, 2019 at 4:00 p.m.

Present

Members: Leslie Hanson, Loving Spoonful
Roger Healey, KCAT
Jim Barber, Cataraqui Region Conservation Authority
Linda Malcolm, KFL&A Public Health
Zabe MacEachren, Faculty of Education, Queen's University
Kristin Mullin, Sustainable Kingston

Officials: Michele Babcock, Superintendent
Dave Fowler, Manager of Facility Services
Dan Hendry, Sustainable Initiatives Coordinator
Cedric Pepelea, Energy/Environmental Technologist
Robin Hutcheon, Trustee
Joy Morning, Trustee

Regrets: Brooke Gilmour, St. Lawrence College

Guests: Jan Samis, Community Member
Shanshan Tian, Queen's University Student

Recorder: Liz Strange, Records Management Coordinator

1. Welcome

Superintendent Babcock read the Indigenous Greeting:

"The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land."

2. Approval of Agenda

The following item was added to Other Business:

Climate Change Action Plan

MOVED BY: R. Healy, that the agenda of January 15, 2019, as amended, be approved.

3. Business Arising From the Minutes

None at this time.

4. Marker Recycling Presentation

Jan Samis, a former supply teacher and current volunteer at Southview P.S. provided an overview of the Staples recycling program, which works with Terracycle (a U.S. based company) to recycle plastic writing items. Ms. Samis is leading the program at Southview and would like to see it extended to other LDSB schools.

J. Samis also suggested that LDSB could investigate better ways to recycle food and beverage containers, paper and cardboard, and other items. The board could also investigate alternative options to items such as plastic utensils, etc.

It was noted that at present some schools are involved with the Crayola recycling program.

D. Fowler asked what Staples does with the plastic that it recycles. J. Samis answered that it is used in new plastic items.

Z. MacEachren suggested that teachers be spoken to about eliminating as much use of laminating as possible, as it is extremely difficult to recycle these items.

The committee was supportive of this program being shared with the district.

5. Community Organization Updates

Queens University, Faculty of Education

Z. MacEachren shared that the current year education students organized a trip to the Kingston recycling centre. The group was interested in how to bring information to children, who can then bring it home to parents.

Z. MacEachren has been winter camping with a group of students, and has been working on the spring environmental course.

Shanshan Tian, Queen's Education student, shared information about the various initiatives currently underway in her program. She also suggested using the data from energy and environmental process in the classroom, such as the results of waste audits.

KFL&A Public Health

L. Malcolm shared that KFLA Public health has just submitted an application Green Communities Canada for developing Active Transportation plans. Mother Theresa and Lancaster schools will be a part of the project, and the team will work with them until 2020.

KCAT

R. Healy shared that KCAT is an organization involved in research and advocacy for active transportation, and is mainly focused on the City of Kingston.

The group assisted the City of Kingston with its Active Transportation Master Plan. The target to make 35% of trips involve active transportation. The City is currently at about 20%. There is a multiyear plan in place, with a focus on infrastructure for multi-use lanes for cycling, walking, etc.

R. Healy suggested that it is time for the board to build on its new busing partnership with the City of Kingston, making walking and cycling more convenient for students.

R. Hutcheon stated that she had suggested eliminating all school buses in the city.

The group had a discussion of electric school buses, including the high costs involved in purchasing the vehicles.

D. Fowler explained that Tri-Board student Transportation is a consortium, working by contracting bus services from various operators. There is at least one operator that had applied for an electric bus through a recent provincial grant.

Sustainable Kingston

K. Mullin shared that Sustainable Kingston conducted a recycling presentation blitz in November with K-8 students.

The annual Kingston Climate Change Symposium is happening on Thursday. This is a zero carbon footprint event.

A new initiative called Sustainably.eco will be launching shortly. This will focus on connecting people with businesses who care about environmental issues.

Cataraqui Region Conservation Authority

J. Barber shared that there are several events happening in the next few weeks, including the Owl Hoot and Coyote Howl hike, Maple Madness, Cross-country ski lessons, the Seminar and Snowshoe event, and PA day programs.

The Forest Therapy program continues to be a big hit. This is an immersive experience out in the forest, and the CCRA is the first conversation authority in the province to have one. There is one session a month for the public, and individuals can also book private sessions.

**Environmental Sustainability Advisory Committee
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January 15, 2019

Loving Spoonful

L. Hanson shared that Mara Shaw is conducting a series of 'Helping Happy Hour' events. She will be going to various places to talk about the GROW Gardens project, and looking for suggestions on how to continue the program after funding ends in 2020.

St. Lawrence College

Representative not present at meeting.

LDSB

D. Hendry shared that the Evergreen school yard naturalization guidelines are being drafted.

The Kingston Transit Partnership program is being embraced across the country, and many municipalities have reached out to D. Hendry for further information. The Federation of Canadian Municipalities is developing an official document about the project that will be shared with all members.

C. Pepelea shared that the battery recycling program is doing well. The Board uses its internal courier to bring them to the board office, and the board receives money for batteries that are recycled. He suggested that marker recycling could be added to this process.

D. Hendry and C. Pepelea have been accepted to the Climate Reality training program, which will take place this spring.

C. Pepelea shared information about the many processes the board has in place to reduce waste and conserve energy, including CO2 sensors, waste audits and more.

D. Fowler confirmed that new builds would have rooms with sensors. Energy efficiency is taken into consideration during the planning of all new builds.

The Board is purchasing new bins to help improve recycling levels at schools, and reduce contamination rates.

Twenty-two schools have signed up to become EcoSchools, a 450% increase from the previous school year.

There was a suggestion to share waste audit results with students to help them better understand the process.

LDSB is in the process of creating a dashboard system to show a school-by-school usage of electricity, heating, water and waste.

**Environmental Sustainability Advisory Committee
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5. Election of Community Co-Chair

L. Hanson was selected for the Community Co-Chair position. Trustee Hutcheon will co-chair.

6. Other Business

R. Hutcheon suggested that the Board should have a Climate Action Plan. She asked for suggestions and recommendations from member organizations.

D. Fowler stated that the Board monitors and reports greenhouse gas levels on an annual basis. It also has an Energy Reduction Plan that has to be submitted to the Ministry every five years. He cautioned that any plans have to account for the level of annual funding.

This item to be discussed at the next meeting.

7. Next Meeting Date

Tuesday, March 19, 2019 at 4:00 p.m.

8. Adjournment

The meeting adjourned at 5:50 p.m.

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Trustees: J. Brown
G. Elliott
L. French (Vice-Chair)
T. Gingrich
B. Godkin
R. Hutcheon
K. McGregor
J. Morning
S. Ruttan (Chair)
S. Hart (Student Trustee) - regrets
S. Kim (Student Trustee) – regrets

Officials: M. Babcock, Superintendent of Education, Program
M. Baumann, Manager of Financial Services
K. Burra, Superintendent of Education, Program and IT
D. Fowler, Manager of Facility Services
S. Gillam, Associate Superintendent, Safe and Caring Schools
A. Labrie, Superintendent of Education and Human Resources
A. McDonnell, Associate Superintendent, Special Education
D. Rantz, Director of Education
S. Sartor, Associate Superintendent, School Effectiveness & Assessment
J. Silver, Superintendent of Education, Program
C. Young, Superintendent of Business Services

Recorder: L. Strange, Records Management Coordinator

Acknowledgement of Territory:

"The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land."

Approval of Agenda

Policy 9 clarification was added to Other Business.

MOVED BY: Trustee Gingrich, that the agenda, as presented, be approved. Carried.

Declaration of Conflict of Interest

There were no declarations at this time.

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Section A – Matters Requiring Action at the Meeting

1. Reports for Information

a) Experiential Education

Associate Superintendent Gillam provided an update on the Board's Experiential Education program. Jason Quenneville has continued as the Board's Itinerant Experiential Teacher and Geoff Petznick is the new Experiential Learning Consultant. This year, Jason has continued to work with specific schools on either a construction or culinary focus, or both. Schools visited this year include GREC, NAEC, and Elginburg PS with Selby PS, and Odessa PS scheduled for early in February. Jason and the experiential team have been working since Spring 2018 on the CLASS project – Contextualized Learning Activities for Student Success. CLASS is a shift in the focus on his role to increase teacher capacity and sustainability across our system, in the area of experiential learning. Geoff has been active in supporting and facilitating a multitude of experiences for a wide variety of grades and schools, including virtual classroom, Forest School, TechnoMath, GROW gardens, StopGap, Medicine Wheel and the Limestone Skills Competition.

Trustee Hutcheon joined at 5:10 p.m.

Associate Superintendent Sartor provided an update on the new Grade 7/8 Guidance Teams. Effective the 2018-2019 school year, the Limestone District School Board hired 4 elementary teachers to provide support for our elementary students in 3 different areas:

- deepen educator and student understanding of the My Blueprint tool
- plan experiential learning that engages students and exposes them to a variety of career options
- co-plan and work with small groups of students to explore pathway options

These positions were created through a Ministry Grant for Student Needs (GSN). Educators were assigned to a family of schools based upon enrolment, school proximity, and student need.

Trustee McGregor joined the meeting at 5:15 p.m.

The 7/8 Guidance team has enjoyed planning and delivering experiential learning and STEAM (Science, Technology, Engineering, Arts and Math) activities for intermediate students. They have also partnered with the Experiential Education team to support the experiential learning program (i.e., construction and culinary programs). Following student participation in the program, the 7/8 Guidance educator will then facilitate student reflection following the learning, using the MyBlueprint tool.

Trustee Ruttan asked what the ratio for the 7/8 Guidance Counselors is per student or school. Associate Superintendent Sartor answered that the ratio varies between the counselors, and is based on geography, number of students per school, and the identification of areas where students may need more support.

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Trustee Godkin asked for an explanation on what the Limestone Skills Competition involves. Associate Superintendent Gillam answered that it is an opportunity for elementary and secondary students to compete in various areas, including robotics and trades. Winners then have a chance to move on to the provincial competition.

Trustee Elliott stated that the new 7/8 Guidance positions were made possible by a GSN, and asked if there has been confirmation that this will continue. Associate Superintendent Sartor answered that it is not definitive at this point. More information will be available in March.

Trustee Morning asked if the Guidance positions could still run without the dedicated funding. Director Rantz replied that it is difficult to answer at this point, but would be reviewed during the budget process.

b) Kingston Secondary School Update

Manager Fowler provided an update on the building progress for Kingston Secondary School. The new school will include:

- Accommodations for 1,340 students (1,100 Secondary & 240 Intermediate)
- 34 Secondary & 9 Intermediate Classrooms
- 8 Science Labs
- 2 music rooms (vocal/instrumental)
- 3 Art Rooms (Graphic/Visual/Photo.)
- 1 Theatre Arts Room
- 4 Technology Shops
- Culinary Arts & Nutrition Rooms
- 4 Special Education Rooms
- 2 Double Gyms with Health Science & Weight rooms
- Library with community room and Kiosk

Manager Fowler shared photos and videos of the work to date. The school will open within the 2019-2020 school year.

Trustee Gingrich asked how information about possible further delays will be communicated. Superintendent Burra replied that there can an update at another EPOC meeting. There have also been two newsletters released to the public, and there will be a third soon.

Trustee Morning asked if the whole building will be air conditioned. It was confirmed that it will be.

Trustee Morning stated that students have expressed concerns that there is no auditorium in the new school. Superintendent Burra answered that a large auditorium, like the one at KCVI, is not something the Ministry will fund any more. There is a drama space in the new school, where a smaller audience could be accommodated. The Ministry considers an auditorium as non-learning space.

Manager Fowler added that the gymnasiums will also have bleachers for student gatherings, and that there is a multi-level gathering space on the first floor of the building.

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Trustee Morning asked if it was a school for the arts, would the Ministry fund an auditorium. Manager Fowler answered that now there is a template for new school builds that is standardized across the province.

Trustee Godkin asked how many students would have to be at the school for it to be considered over-capacity. Superintendent Burra answered that the capacity of K.S.S. is 1340 students, and that enrolment will be close to that number for moving in. He reminded Trustees that funding for new school builds is granted on current enrolment numbers, not potential future enrolment.

Trustee Brown asked if there are unisex bathrooms. Manager Fowler answered there are female and male washrooms, as well as universal washrooms that will be accessible.

Trustee Ruttan asked if Champlain Field will be lined. Superintendent Burra answered that the City is regrading the field so can be used as a practice field, but it may not be lined. It is also not a regulation sized field.

Superintendent Burra provided further information on the new school planning process and the work of the Integration Committee. He stated that originally the Board looked at integrating the traffic flow for both Molly Brant E.S. and K.S.S. Molly Brant traffic is now from Lyon Street and KSS will be from Kirkpatrick Street. There will be the option to open a barrier between the parking lots for large after-school events.

The Integration Committee Phases have/will consist of:

- The consolidation and integration planning required for Kingston Secondary School was/is multifaceted and required several phases:
 - (i) the integration of QECVI students into LCVI, and the closure of QECVI and collection/storage of memorabilia (June 2016);
 - (ii) the integration process for QECVI and KCVI in preparing for the New Intermediate Secondary School (started September 2016); we currently have three grades (9-11) integrated at KCVI; and
 - (iii) transition to KSS, and the closure of KCVI and decisions regarding memorabilia

There are also several steps involved in the review of and decision-making regarding the artifacts from QECVI and KCVI:

- Many positive reviews regarding the KCVI 225 anniversary (Fall 2018)
- Scanning of yearbooks (completed) and other historical documents will continue
- Continued discussion will centre on Memorabilia from KC/QE to be transitioned to the new school.
- Plan for some paper documents to be given to Queen's Archives
- Different plans being considered for valuable works of Art
- Staff/students would like to potentially use some memorabilia for fundraising purposes for KSS.
- Small group of former staff working with the current staff and interested community members

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- Many decisions still to be determined related to other artifacts because the school is still operational.

The remaining tasks for the new schools include finalization of the mascot/nickname (Integration Committee), student/staff engagement on a visual representation for the mascot, transition planning from KCVI to K.S.S., memorabilia decisions (School/Community group making recommendations) and the closure of KCVI.

Trustee Elliott asked who will be engaged for the branding. Superintendent Burra confirmed that it will be a local firm.

Trustee Gingrich asked if the current catchment areas will be enforced in September, or will it be the new catchment areas related to the K.S.S. Superintendent Burra answered that those located in the current catchment areas going into grade 9 for September 2019 will have a choice to attend either KCVI or LCVI. The catchment areas and related bus routes will be changed once the new school is open.

Trustee Morning asked if City Transit will be involved in transporting students to the new school. Superintendent Burra answered that it would as long as there is continuation of the Transit Bus Pass partnership.

Trustee Ruttan asked where the enrolment numbers at LCVI are expected to level off. Superintendent Burra answered that the school is returning to its normal enrolment of about 600 students. Calvin Park is currently just under 400. The capacity of the LCVI building is about 1400.

Trustee Gingrich stated that he has heard that transition of QECVI students to both LCVI and KCVI went well. He expressed appreciation for including former QECVI students in the transition planning for K.S.S.

c) Q1 Interim Financial Report

Manager Baumann provided an update on enrolment and staffing changes since the budget was approved by the Board on June 20, 2018, as well as updated operating and capital sections of the budget, reflecting revenue and expenditure information at revised estimates.

Overall enrolment is expected to be 290 ADE higher in the 2018-2019 school year than originally forecast in the budget, with the elementary panel increasing by 234 students and the secondary panel increasing by 56 students. There was an increase of 21.3 FTE staffing overall, directly related to the increased enrolment numbers.

There was an increase of \$2.8M in various grants such as the pupil foundation, special education, language and indigenous education which is offset by a decrease of \$1.4M in the teacher qualification and experience grant, \$438K in the school operations grant and \$391K in the declining enrolment adjustment grant.

Over-all operating revenues at the 2018-2019 Revised estimates has increased from \$249,890,546 to \$252,605,592 or a net increase of \$2,715,046.

Over-all operating expenditures have increased by \$2,715,046 to \$252,605,592 which is equal to the total operating revenues.

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As at Quarter 1, \$57,796,515 of the \$252,605,592 operating budget or 23% has been spent. This is comparable to the 23% results from the same quarter last year.

Superintendent Young spoke to Schedule 1 in the report, noting that there had been concerns expressed about possible changes in funding grants. A particular area of concern was math. He explained that there was no change to the amount of this grant, that it had simply changed name.

Trustee Hutcheon asked about the large increase in the textbooks and supplies line. Manager Baumann answered that the furniture and equipment for new school has been reported in this line.

Trustee Hutcheon asked what other non-operating expenses includes. Manager Baumann answered that it refers to seconded positions.

Trustee Godkin asked why the amount for supply staff was reduced. Manager Baumann answered that this line includes teachers, EAs and ECEs, and the amounts are based on current trending.

Trustee Brown asked about the Legalization of Recreational Cannabis amount. Superintendent Young answered that it was an EPO grant that the Ministry funded to the school board to prepare for the legalization of cannabis.

Trustee Elliott asked if it is normal practice to carry forward grant funding. Superintendent Young answered that some grants are protected and can be carried forward as long as it used for the intended purpose. Each grant depends on the transfer agreement with the province.

Trustee Brown asked about the library and guidance line, as a number of schools no longer have libraries. Director Rantz answered that some funding envelopes provide discretion for the school board on how to spend the money and some funding has been directed to the EA line.

Trustee Elliot asked if 21 FTE hires is a large number. Manager Baumann answered that the positions are directly dictated by the increase in enrolment.

Trustee Godkin asked about the decrease in adult ESL funding. Manager Young answered that the funding is based on the student numbers.

d) 2019 Kilometre Reimbursement Rate

Superintendent Young provided an update on the 2019 Kilometre Reimbursement Rate, noting that LDSB's co-terminous boards and most public boards in the province have already moved to the CRA rate. The current budget had monies built into it in anticipation to the increased rate.

2. Reports Requiring Decision

a) SEAC Membership

Associate Superintendent McDonnell provide an update to inform Trustee decision-making regarding their appointment of local association representation and members at large

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representation on SEAC.

The recommendation for the 2019-2022 SEAC members is based on Regulation 464/97 and the Board's Policy 10.

Trustee McGregor stated that there is a rich group being presented, with diverse backgrounds and experience. The variety of hands-on training and experience include work with not just small children, but also adult-aged students and transition processes. The members-at-large offer perspectives from teacher training, parent/community involvement and front-line work.

Trustee Morning asked how the Board recruits members for SEAC. Associate Superintendent McDonnell answered that the Board places an advertisement on its website and through social media. Current members are also asked to share through their networking channels.

Trustee Morning suggested that it would be a good idea to directly contact member organization that are not currently represented, such as children's mental health.

Trustee Hutcheon asked who the other two member-at-large applications were from and what the criteria is for recommendation. Associate Superintendent McDonnell stated that there are some mandated requirements through the Ministry. When applications come in, the SEAC Chair, the Director and Associate Superintendent of Educational Services review the applications and look for those who will bring different perspectives than those of the member organizations.

Director Rantz stated that the names of the applicants who were not selected are being withheld out of respect for their privacy.

MOTION: That the Board appoint all eight local organization nominees to SEAC:

1. *Charlene Whalen-Family and Children's Services, Frontenac Lennox and Addington-Current SEAC member*
2. *Erin Sheldon-Community Living Kingston and District-Current SEAC member*
3. *Natalie Nicholson-Autism Ontario Kingston-Current SEAC member*
4. *Chantele Tooley-Down Syndrome Association of Kingston-Current SEAC member*
5. *Sandy Henderson-Todd-Lennox and Addington Resources for Children-Current SEAC Member*
6. *Dr. Djenana Jalovcic-Learning Disabilities Association of Kingston-Current SEAC Member*
7. *Nadine Carson-Epilepsy South Eastern Ontario-Current SEAC Member*
8. *Lisa Sansom-Association for Bright Children of Ontario-New Nomination*

That the Board ensure a balanced membership by including community partners, educators with expertise and parent voice within a wide community network by appointing the following nominees as members at large to SEAC:

1. *Dr. Andrea Martin (Associate Professor, Queen's University, Faculty of Education)-Current SEAC Member*
2. *Stephanie Shunk (Parent)-New Nomination*

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3. *Peter Dendy (Retired Principal)-New Nomination*
That a motion naming the new SEAC members be made public.

MOVED BY: Trustee McGregor. Carried.

Section B- Information Items

1. Internal Reports and Other Communication

None at this time.

2. External Reports and Other Information

None at this time.

Other Business

Trustee Ruttan spoke to Policy 9 as it relates to meeting conduct. She queried whether an email conversation constitutes a meeting if it is about board business and sent to all Trustees. She asked for explanation of the difference on being copied on an email.

Director Rantz replied that the perception of a meeting having taken place or board business having been conducted would depend on the situation. She stated it is always best to err on the side of caution when discussing board business in email, or voicing opinion on a board matter. Such an email trail could be considered a meeting having taken place outside regularly posted meeting times, and without public observation.

If a Trustee or staff member is copied on a question or comment, document or sharing of information, it is best practice not to respond. To do so could also constitute discussion of board business outside normal operations.

Trustees should share information only when stating a notice of motion, and it should not be debated before it becomes official board business.

Trustee may also wish to be cautious of the perception of having quorum at a event/gathering.

Trustee Hutcheon asked if it is appropriate to provide information about an upcoming motion through email. Vice Chair French replied that background information regarding a formal motion can be shared, but debate and sharing comments can be seen as a debate outside of an official board meeting.

Director Rantz reminded Trustees that they should always be conscious of the transparency piece.

Next Meeting Date

The next Committee of the Whole (Education, Policy & Operations) is March 6, 2019. The meeting focus will be policy.

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Adjournment

Chair French called for a motion to adjourn the meeting.

MOVED BY: Trustee McGregor, that the meeting adjourn. Carried.

The meeting adjourned at 7:05 p.m.



We're Putting Wellness First



We're Turning Innovation into Action



We're Committed to Collaboration

Board Meeting

ADMINISTRATIVE REPORT:

ONE-YEAR RETROSPECTIVE – WELLNESS, INNOVATION & COLLABORATION

FEBRUARY 13, 2019

Purpose:

To provide Trustees with an update on our report to the community regarding the Board's end-of-year status report on the 2017-2018 Strategic Plan.

Background:

In 2017, the Limestone District School Board presented its 2017-2022 Strategic Plan to identify key areas and priorities where the Board should focus its work. The plan, which underpins all other work of the Board and its mission that we prepare students within safe and inclusive environments to embrace a changing world as lifelong learners and informed, responsible citizens, was the result of more than one year of review, reports and consultation.

Throughout the consultation process, the Board provided several opportunities for input and feedback including an online and telephone survey, prioritization activity, Twitter chat, and face-to-face meetings with several key groups. The Board also engaged some key groups, such as municipal and community partners, staff associations and Board advisory committees. In total, more than 2,700 shared their thought and input.

The Strategic Plan – highlighted by our pillars of Wellness, Innovation and Collaboration – was first shared with our internal and external stakeholders in November 2017. Since then, we have shared, specific goals and areas of focus and their respective action plans (*Strategic Action Plan Evaluation Framework: 2017-2022*) on how we will measure our success. Each outcome has been assessed as to its status, one year into the five-year plan. This information was shared with the Board of Trustees in November 2018 and is available on our website portal <https://seeyourselfinlimestone.ca/>. Further, staff will also populate Board and Education, Policy & Operations Committee (EPOC) agendas throughout the five-year Strategic Plan, thereby providing ongoing monitoring opportunities.

Current Status:

With one year of the five-year plan now passed, the collective work of staff and students has been highlighted in a retrospective video story: *One-Year Retrospective – Wellness, Innovation & Collaboration*. The video is available on the strategic plan website portal and focuses on specific examples of how:

- We're Putting Wellness First
- We're Turning Innovation into Action
- We're Committed to Collaboration

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

Although the selected stories are intended to focus on one pillar, you will note that each story actually demonstrates all three pillars, in one way or another.

Next Steps:

The video will be shared with our internal and external stakeholders over the next several weeks, along with other stories of Wellness, Innovation and Collaboration that have been submitted by staff to our website portal, and the year-end report for the 2017-2018 school year. The *One-Year Retrospective – Wellness, Innovation & Collaboration* will be shared through the Board’s usual communication channels.

Recommendation(s):

That this report be received for information purposes.

Report Prepared By: Karen Smith, Communications Officer
Reviewed By: Debra Rantz, Director of Education

Attachments: N/A



We're Putting Wellness First



We're Turning Innovation into Action



We're Committed to Collaboration

Board Meeting

ADMINISTRATIVE REPORT – 2019–2020 BUDGET DEVELOPMENT SCHEDULE

FEBRUARY 13, 2019

Purpose:

To provide information on the 2019-2020 budget development schedule.

Background:

The Ministry has yet to announce details of the 2019-2020 Grants for Student Needs (GSN); however, from past experience we understand that they are working towards an announcement by the end of March 2019.

Last year, the GSN was announced on March 26, 2018 with specific details and grant calculation forms being made available to school boards a few weeks later.

It is expected, based upon prior year reporting timelines, that school boards will be required to submit their 2019-2020 Estimates by June 28, 2019.

Observation/Analysis:

Multi-year enrolment projections prepared last year by our consultant (Baragar Systems) continue to predict a further enrolment decline for 2019-2020. It is our practice to have our consultant review current enrolment and demographic data each year and update enrolment projections by February, such that school principals and Board staff can review in early March and begin the school staffing process for the upcoming school year.

The following budget development schedule has been established to ensure that the Board will be able to submit the 2019-2020 Estimates to the Ministry by the end of June 2019.

Committee of the Whole - Budget Meetings

All meetings to be held in the Barry C. O'Connor Boardroom at
220 Portsmouth Ave, Kingston, Ontario

Wednesday April 17, 2019 (4:30 pm) <i>Prior to SEAC</i>	Review of 2019-2020 GSN Overview and Enrolment
Tuesday May 14, 2019 (4:30 pm) <i>Prior to ESAC</i>	Budget Request Submissions Preliminary Operating Revenue
Wednesday June 12, 2019 (4:30 pm) <i>Prior to SEAC</i>	Preliminary Operating Expenditures/Preliminary Capital Revenue/Expenditures/Consolidated Budget
Monday June 17, 2019	<i>Date held if meeting required</i>

As per previous years, the budget development schedule will be provided to all committees of the Board, such that budget issues can be identified and discussed (where applicable).

In addition, the Superintendent of Business Services and/or the Manager of Financial Services will make themselves available to attend the April 17, 2019 Special Education Advisory Committee (SEAC) meeting to share details of the GSN.

Recommendation(s):

That this report be received for information.

Report By:

Craig Young, Superintendent of Business Services

Myra Baumann, Manager of Financial Services

Reviewed and Approved By:

Debra Rantz, Director of Education