



AGENDA - REGULAR BOARD MEETING

Wednesday, January 13, 2021 – 6:00 PM

Limestone Education Centre

220 Portsmouth Avenue, Kingston, ON

[Virtual Link](#)

PRIVATE SESSION – 5:30 PM

*In accordance with the Education Act, Section 207(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves,

- a) The security of the property of the board;
- b) The disclosure of intimate, personal or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- c) The acquisition or disposal of a school site;
- d) Decisions in respect of negotiations with employee of the board; or
- e) Litigation affecting the board.

1. MOTION TO MOVE INTO PRIVATE SESSION

2. DECLARATION OF CONFLICT OF INTEREST

3. ACTION ITEMS

3.1 BOARD MINUTES

3.1.1 REGULAR BOARD MEETING - NOVEMBER 11, 2020

3.1.2 COMMITTEE OF THE WHOLE BOARD (INITIAL) MEETING –
DECEMBER 9, 2020

4. FOR INFORMATION

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

- 4.1 SAFE SCHOOLS UPDATE
- 4.2 PROPERTY UPDATE
- 4.3 OPSBA UPDATE
- 4.4 LABOUR UPDATE
- 4.5 LEGAL MATTER
- 4.6 PERSONNEL

5. REPORT TO PUBLIC SESSION

PUBLIC MEETING - 6 PM

Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

- 1. ADOPTION OF AGENDA**
- 2. DECLARATION OF CONFLICT OF INTEREST**
- 3. PRIVATE SESSION REPORT**
- 4. CHAIR’S UPDATE**
- 5. DIRECTOR’S UPDATE**
- 6. PRESENTATION: VIRTUAL SCHOOL** – Superintendents Silver and Babcock

SECTION A – Matters Requiring Action at the Meeting

7. Consent Agenda

7.1 Board Minutes:

- 7.1.1 Regular Board Meeting – November 11, 2020 (Pages 5-18)
- 7.1.2 Committee of the Whole Board (Caucus) Meeting – December 9, 2020 (Pages 19-23)
- 7.1.3 Initial Board Meeting – December 9, 2020 (Pages 24-37)

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

7.2 Reports from All Committees:

- 7.2.1 Special Education Advisory Committee – November 18, 2020 and December 16, 2020 (Pages 38-49)

8. ROUTINE MATTERS

- 8.1 OPSBA Report – Trustee French

- 8.2 Report from Student Trustees

9. REPORTS FOR INFORMATION

None at this time.

10. REPORTS REQUIRING DECISION

- 10.1 Policy Review – Director Burra (Pages 50-51)

- 10.2 Multi-Year Capital Plan and School Renewal Project Plan – Superintendent Young (Pages 52-60)

11. NOTICE OF MOTION

None at this time.

SECTION B – Information

12. INTERNAL REPORTS AND OTHER COMMUNICATIONS

- 12.1 Letter to the Honourable Stephen Lecce, dated December 16, 2020 (Pages 61-62)
- 12.2 Letter to the Limestone Learning Foundation, dated January 4, 2021 (Page 63)
- 12.3 2019-2020 Food Sharing Project Annual Report (Pages 64-69)

13. EXTERNAL REPORTS AND OTHER COMMUNICATIONS

None at this time.

14. COMMUNICATION REFERRED TO COMMITTEE

None at this time.

15. REQUESTS FOR REPORTS AND/OR INFORMATION

None at this time.

16. OTHER BUSINESS

17. OTHER SPECIAL MEETINGS/EVENTS

The OPSBA Public Education Symposium January 28, 2021 via video conferencing.

18. ADJOURNMENT



REGULAR BOARD MEETING MINUTES – NOVEMBER 11, 2020

PRIVATE SESSION

Roll Call:

Administrative Staff Present:

Trustees:	Staff:
J. Brown G. Elliott L. French (Vice-Chair) T. Gingrich B. Godkin R. Hutcheon K. McGregor J. Morning S. Ruttan (Chair) A. Putnam (Student Trustee) N. Quadir (Student Trustee) Q. Traviss (Student Trustee)	K. Burra, Director of Education A. Labrie, Superintendent of Education and Human Resources C. Young, Superintendent of Business Services
Guests:	Recorder:
None at this time.	W. Moore, Executive Assistant to the Director and Trustee Liaison

1. MOTION TO MOVE INTO PRIVATE SESSION

MOTION: To move into Private Session.

MOVED BY: Trustee McGregor and seconded by Trustee Godkin. Carried.

2. Declaration of Conflict of Interest

Trustee Godkin declared a conflict as his daughter is an occasional teacher with two other

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

public boards. Trustee Elliott declared a conflict as his wife is a teacher with the LDSB and is a member of ETFO. Trustee French stated that her partner accepted a short-term position with Facility Services, so she will recuse herself from any decision-making associated with that.

3. Action Items

3.1 Board Minutes:

3.1.1 Regular Board Meeting – October 14, 2020

3.1.2 Audit Committee Meeting – November 9, 2020

MOVED BY: Trustee Godkin and seconded by Trustee Elliott, that the minutes listed in Action Items, Private Session, as distributed, be approved. Carried

4. For Information

4.1 Safe Schools Update – None at this time.

4.2 Property Update – None at this time.

4.3 OPSBA Update – Trustee French provided an OPSBA update.

4.4 Labour Update – Superintendent Labrie provided a labour update.

4.5 Legal Matter – Superintendent Young provided a legal update.

4.6 Personnel Update – None at this time.

5. REPORT TO PUBLIC SESSION

Chair Ruttan called for a motion for the Board to rise and report.

MOTION: That the Board rise and report, and that any resolutions, be made public.

MOVED BY: Trustee Godkin and seconded by Trustee Gingrich. Carried.

PUBLIC MEETING

Roll call:

Administrative Staff Present:

Trustees:	Staff:
J. Brown	M. Babcock, Superintendent of Education
G. Elliott	K. Burra, Director of Education
L. French (Vice-Chair)	J. Douglas, Communications Officer
T. Gingrich	S. Gillam, Associate Superintendent
B. Godkin	S. Hedderson, Associate Superintendent
R. Hutcheon	A. Labrie, Superintendent of Education
K. McGregor	A. McDonnell, Superintendent of Education
J. Morning	G. Mundell, Indigenous Education and Reconciliation Lead
S. Ruttan (Chair)	S. Sartor, Associate Superintendent
A. Putnam (Student Trustee)	J. Silver, Superintendent of Education
N. Quadir (Student Trustee)	K. Smith, Communications Officer
Q. Traviss (Student Trustee)	C. Young, Superintendent of Business Services
Guests:	Recorder:
None at this time.	W. Moore, Executive Assistant to the Director and Trustee Liaison

Chair Ruttan welcomed everyone to the Regular Board Meeting of the Limestone District School Board of Trustees.

Chair Ruttan began the meeting by reading the Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

1. Adoption of Agenda

MOVED BY: Trustee Elliott and seconded by Trustee Godkin, that the agenda, as presented, be approved. Carried.

2. Declaration of Conflict of Interest

Trustee Godkin declared a conflict as his daughter is an occasional teacher with two other public boards. Trustee Elliott declared a conflict as his wife is a teacher with the LDSB and a member of ETFO. Trustee French stated that her partner accepted a short-term position with Facility Services, so she will recuse herself from any decision-making associated with that.

3. Private Session Report

Trustee French made the following statement: “In Private Session earlier this evening, the Private Session Minutes from the Regular Board Meeting of October 14, 2020 and the Audit Committee Meeting of November 9, 2020 were approved.”

Trustee French indicated that there was a labour update and she also provided a brief OPSBA update. She noted that Superintendent Young provided a legal update. There was no other business.

4. Chair’s Update

Chair Ruttan stated: “One of the hardest and saddest moments for school communities is the death of a student, faculty, or staff member. It can have a significant impact on those connected to the individual, as well as students, and staff across the district.

Trustees of the Limestone District School Board offer our deepest sympathy to family and friends of Scottie Legg, a Grade 11 student at Frontenac Secondary School, who tragically died October 21, following a motor vehicle collision. There are many connections to Scottie within the community and other schools in the Limestone District School Board. Our thoughts are with everyone who knew him.

Today is Remembrance Day; I hope you were able to find a moment to honour all those who have served.

Trustees, you will have noticed a 75th WWII commemorative flag flying as you entered the Education Centre. This flag honours those who served and continue to serve, and in memory of those who fell. The commemorative flag recognizes the 75th anniversary of WWII's V-D and V-E days.

Tonight's meeting marks the close of this Board's second year in office. To say the 2019-2020 school year, and the 2020 calendar year, have been challenging, or even unprecedented, remains an understatement.

The COVID-19 pandemic has tested everyone's resilience and capacity for change. Over the last nine months, we have experienced school closures, emergency remote learning, curriculum development, facility services work, and school re-entry; all executed in compliance with ever shifting health and safety regulations.

Despite these transformational changes, the Board's staff, students, families, and school communities remain focused on Limestone's vision and mission, where everyone achieves success and well-being.

This commitment to student well-being and achievement has helped us move forward in a positive and constructive way, ensuring the continual delivery of initiatives that support student transitions, career paths, character development, and interventions that ensure success for all students.

Transition and occupancy plans for Module Vanier and Kingston Secondary School are being finalized, and students and staff will soon be welcomed into the new school building. For those of you who have been involved or followed this story over the past several years, move-in day has taken a long time to arrive, and has taken many years of collaboration, and a commitment to doing what is in the best interests of all students. This new school will be an amazing place, for students, staff, and the broader community.

I would like to take this opportunity to thank my fellow Trustees for all the work that has been done, representing constituents and ensuring students of the Limestone District School Board receive quality public education every year, and especially during this year with labour disruption and a global pandemic.

Although school looks different this year, our commitment to quality public education, and

success for all remains constant. We are all doing our best to ensure a safe and healthy environment for everyone. Circumstances may not be ideal, but our schools are up and running and that is a testament to the dedication of all staff in Limestone.

Later in tonight's agenda, Trustees will hear about the progress and achievement of specific actions as they relate to the Board's strategic goals in the key areas of Wellness, Innovation and Collaboration. Much has been accomplished during the past school year. We have seen examples of tremendous leadership, creativity, innovation, dedication, and compassion.

In closing, and on behalf of all Trustees, I wish to acknowledge the leadership of Director Burra, Senior Staff, and retired Director of Education Debra Rantz, for the astute management of the unknown. And that concludes my report."

5. Director's Update

Director Burra stated: "Good evening Trustees and audience members joining us on our live feed. We are now part way through the eleventh week of school and the end of the second octomester for secondary schools. I know I have stated this before, but I think it bears repeating... I have now visited over 45 schools to date, and I continue to be extremely impressed with how staff and students have adapted to our new realities. This fall has not been easy for students or staff, but the system has persevered to support the learning and well-being of everyone we serve. Our partnership with Public Health has been of critical importance as we navigated four positive cases in four different schools in recent weeks. In all cases, the incredible efforts of central and school-based staff, and Public Health has meant we have intercepted cases quickly and prevented any school-based spread of COVID-19. This is extremely good news and a testament to the measures in place in schools.

One challenge or concern expressed by some people is that they have not received communication from anyone, and they wondered whether they were in contact with a positive case. This has been an issue primarily when people have expressed concern about potential contact on buses that serve more than one school. There is a fine balance between ensuring privacy and focusing on overall public, community health. People should feel confident that Public Health is guiding contact and ensuring that all direct contacts are informed. If people do not receive communication, they should feel confident that they are not a direct contact and have no elevated risk. I would also like to publicly acknowledge

Associate Superintendent Gillam for his tireless efforts in supporting and coordinating school and Public Health efforts when we have seen our four positive cases. This work has often included evening and weekend hours.

Given it is Remembrance Day today, I would like to acknowledge the impressive range of activities schools engaged in to recognize this important date of significance. This is just the latest example illustrating how students and staff have adapted to COVID-19 and the need to do things differently. School and teacher Twitter feeds today show the range of adaptations schools utilized to maintain cohorting while honouring Remembrance Day. Traditionally at the end of the Remembrance Day ceremonies, poppies are removed and placed on the cenotaph or place of acknowledgement. Consequently, the audience will not see poppies being worn at tonight's meeting.

Given it is Indigenous Education Month in Limestone, Indigenous Education and Reconciliation Lead Gillianne Mundell, will provide a presentation highlighting some of the work in progress this year.

As Trustees know, elementary families had another entry point for selecting virtual schooling or conventional face-to-face classes in schools last month. Secondary families continue to have opportunities prior to the start of each octomester. We will provide an update as part of the meeting this evening.

In addition, we will be reporting back to you on the 2019-2020 Strategic Plan. As you are aware, the labour disruption and pandemic did impact the plan, but work has continued into the 2020-2021 school year. A key part of this work is the Equity Action Plan, and this will also be presented to you this evening.

Our goal remains for everyone to see themselves in Limestone. This requires that we have more information about our students and our staff to be responsive, and supportive, of their needs. Collecting this confidential data through the student census is an essential next step as we move forward.

To conclude, I would like to share a video that we have circulated to explain the importance and value of the equity-based data collection and student voice through the student census. The video features an impactful poem by LDSB graduate Britta B. As always, our focus must remain on students, and the incredible work of all Limestone staff in supporting teaching and learning in the system. Thank you."

6. Presentation – Indigenous Education

Associate Superintendent Gillam introduced Indigenous Education and Reconciliation Lead Gillianne Mundell, who shared highlights of Limestone’s Indigenous education efforts. She thanked and acknowledged the work of her LDSB colleagues and Knowledge Keepers who have helped her understand Indigenous culture, traditions, and ceremonies.

Gillianne Mundell shared a poem with Trustees, *The Miracle That We Are Here at All*. She shared that she works with a wonderful team that supports, collaborates, and programs for students, families, communities, classrooms, and educators, across the Board.

Gillianne Mundell advised that November is Indigenous Education Month and that posters were distributed to schools to create awareness of the different ways in which they could celebrate. She advised the importance of creating an environment in LDSB where Indigenous Education is embedded at the system, school, and classroom levels. This linear approach supports all three levels as equals.

Gillianne Mundell explained that the team worked with local traditional Knowledge Keepers and Gould Lake Outdoor Education Centre staff to plan four sessions of professional development with each school’s Indigenous Education lead, focusing on wellness, cultural activities and land-based learning. Learning and engagement was brought back and shared with other staff and students at the schools. She provided some testimonials from some of the participants.

7. Consent Agenda

7.1 Board Minutes

7.1.1 Regular Board Meeting – October 14, 2020

7.2 Reports from all Committees

7.2.1 Committee of the Whole (EPOC) – October 28, 2020

7.2.2 Special Education Advisory Committee – October 21, 2020

7.2.3 Environmental Sustainability Committee – October 13, 2020

7.2.4 Audit Committee – November 9, 2020

MOVED BY: Trustee Godkin and seconded by Trustee McGregor that the Consent Agenda, as presented, be approved. Carried.

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

8. Routine Matters

8.1 OPSBA Report

Trustee French stated that the Eastern Regional Meeting, which was virtual, was held last weekend and seven of the nine Trustees were able to attend. The Board of Directors' meeting is scheduled for the end of this month. Trustee French advised that the Public Education Symposium, scheduled for January 28, 2021, will be held as a virtual event, due to the COVID-19 pandemic. They will be offering excellent topics for workshops directly affecting the role of Trustee and panel discussions on reframing governance with the lens of Indigenous education. Trustee French hopes that as many Trustees as possible will be able to attend.

8.2 Report from Student Trustees

Trustee Quadir stated: "Good evening to the Board and community. The Student Trustees would first and foremost like to applaud students across the Board for striving to work hard and take care of themselves and congratulate the students in octomester schools for writing their summative assessments for their second octomester today. Thank you as well to our incredible teachers and support staff for aiding us and our peers in the development of strategies to combat the fast-paced nature of the octomester. I know I am not alone in finding it difficult to absorb chemistry in 23 days, and truly appreciate the efforts of our teachers in supporting us every step of the way. In regard to the upcoming student census, we, as Student Trustees, believe that this data and student voice collection, is imperative to our growth and success as a Board in meeting the needs of our diverse population of students and would like to sincerely thank the LDSB for being one of the first boards in the province to conduct such a census."

Trustee Putnam stated: "Hi everyone; first we would like to extend a big congratulations to all of LDSB's students who just completed their second octomester today. On November 3, 2020, we held our second InterSchool Council meeting of the year. We had a great turnout with representation from almost all LDSB secondary schools. It was a great opportunity for student leaders to discuss the complexities surrounding running events and other school spirit initiatives amidst the pandemic. There were so many great ideas shared from the schools. Our next meeting will be held on December 8, 2020, where we will be connecting

with the Board's Mental Health Lead, Laura Conboy, to discuss some mental health campaigns and initiative ideas for InterSchool Council to get involved with. I know personally, I am very excited to see what creative ideas this year's InterSchool Council can come up with.”

Trustee Traviss stated: “Good evening everyone. Much like my fellow Student Trustees have done, I would like to congratulate my peers, as well as all secondary students completing their second set of culminating activities today. Unfortunately, our Indigenous Student Leadership Circle did not have an opportunity to meet on November 3, 2020, however, I did have an opportunity to answer questions for representatives at the InterSchool Council and provide them with a rough sketch of a plan for the next few months. While I am sad to have missed an opportunity to meet with Indigenous leaders from different schools, I look forward to working out communication issues in the coming weeks so that we too can meet on December 8, 2020.”

9. Reports for Information

9.1 Virtual School Update

Superintendent Babcock advised Trustees that approximately 10 per cent of the Limestone District School Board student population has opted for remote learning. LDSB established an Elementary and Secondary Virtual School to accommodate student remote learning needs. The Elementary Virtual School initially began with 1,241 students enrolled, and by October 29, 2020, families were given another opportunity to opt in or out of in-school instruction. The most recent enrolment data indicated that the Elementary Virtual School has 1,425 students: 220 of these students are in French Immersion and 1,205 are in the English program.

Superintendent Silver advised that the Secondary Virtual School follows the same octomester timetable model that most LDSB secondary schools are following. Students have the option to opt in and out at the beginning of each octomester, but moving between in-school courses and Virtual School courses is dependent on space for each course. The Secondary Virtual School started the first octomester with approximately 530 students, and nearing the end of octomester 2, there are 598 students enrolled. There is a wait list for octomester 3, of approximately 45 students, at the time of drafting this report, however the count was up to 60 on November 10, 2020.

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

9.2 Strategic Plan Priorities – Areas of Focus 2020 – 2021

Director Burra stated that Senior Staff will be presenting the end-of-school-year Strategic Action Plan, 2019-2020, focusing on the items that have been assessed as “red” or “yellow.” Given the disruptions present during the past school year, more “red” and “yellow” indicators are evident, and consequently, Senior Staff will focus on those areas where this work has resumed during this school year, or areas we were unable to focus attention on during this past spring.

Director Burra advised that the Strategic Action Plan Evaluation Framework: 2017-2022 used the same traffic light system. Each outcome will be assessed by Staff as to its status, three years into a five-year plan. The Evaluation Framework has been included in the agenda package to assist the Board in tracking progress of goals. Multiple data sets and evidence are used to evaluate the progress toward the desired outcomes.

Senior Staff went through the Strategic Plan and highlighted the following areas of focus: Student Voice, Equity and Inclusion, International Education, English Second Language, Police/Board Protocol, Capital Improvements, Environmental Sustainability, Literacy, Mathematics, UDL, Technology Enhanced Education, Indigenous Education and Cashless Schools.

10. Reports Requiring Decision

10.1 Equity Action Plan November 2020

Superintendent Babcock advised that in June 2020, a preliminary report of anti-racism education planned for Limestone was shared with Trustees. At that time, Trustees made a request for more information that would address specifically anti-Black racism. At the October 2020 Board Meeting, Student Trustees, with the support of Trustee Brown, made a request for more information related to the equity work in Limestone, and provided a list of recommendations or actions. In addition, a motion was passed reflecting the Trustees’ desire to have a plan of action that would be substantive in supporting anti-Black and anti-Indigenous racism in Limestone.

Superintendent Babcock stated that the three-year draft Limestone Equity Action Plan has been developed based on input from Trustees, data collected from a variety of sources, and

the *Ontario Equity Action Plan 2017*. Next steps will include meeting with students, staff, and the community for their feedback.

MOTION Moved by: Trustee Elliott and seconded by Trustee French that Trustees approve the DRAFT Limestone Equity Action Plan and support next steps in collecting feedback from students, staff, and the community. Carried.

11. Notice of Motion

11.1 Moved by Trustee Brown and seconded by Trustee French, that as part of the continued strategic plan progress aligned within the Wellness Pillar, section 2.2 Equity and Inclusion, the Board requests LDSB staff undertake to engage the Black community in Limestone DSB, be it in consultation or an ongoing caucus to be formed similar to the Indigenous Education Council, to provide input and advice on actions to address racism in our schools, and barriers to equitable experience.

11.2 Moved by Trustee Brown and seconded by Trustee French, that following the planned survey, the Board requests staff update Trustees on the plan for use of racialized achievement data for Limestone DSB students, with a focus on the results of Black and Indigenous students, to inform strategies to improve their experience and learning outcomes.

Chair Ruttan stated that there was a segment on Global TV, where the media may have misreported, as the two notice of motions which have been received, will not be debated at tonight's meeting, but rather placed on the next Regular Board Meeting Agenda, scheduled for Wednesday, December 9, 2020. Both the mover and seconder concurred, that this was their understanding.

SECTION B – Information

12. Internal Reports and Other Communication

13. External Reports and Other Communications

13.1 Correspondence dated October 20, 2020 from Mr. Mike Prichard was provided for information.

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

13.2 Correspondence dated October 16, 2020 from the Town of Greater Napanee
Re: Resolution #496/20.

Trustee Godkin advised that there is a very similar, dangerous crossing at Highway 15. The Director, through the principal of the school, or through Superintendent Babcock, can certainly express these concerns with the City of Kingston and investigate what can be done as it relates to traffic in that particular area.

14. COMMUNICATION REFERRED TO COMMITTEE

None at this time.

15. REQUESTS FOR REPORTS AND/OR INFORMATION

None at this time.

16. OTHER BUSINESS

None at this time.

17. OTHER SPECIAL MEETINGS/EVENTS

Initial Board Meeting – December 9, 2020

18. ADJOURNMENT

MOVED BY: Trustee McGregor and seconded by Trustee Godkin that the meeting adjourn.

The meeting adjourned at 9:36 p.m.

19. MOTION TO MOVE INTO PRIVATE SESSION

MOTION: To move into Private Session.

MOVED BY: Trustee Elliott and seconded by Trustee Gingrich. Carried.

20. REPORT TO PUBLIC SESSION

MOTION: That the Board rise and report, and that any resolutions, as noted be made public.

MOVED BY: Trustee McGregor and seconded by Trustee Gingrich. Carried.

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

21. ADJOURNMENT

MOVED BY: Trustee French and seconded by Trustee Brown that the meeting adjourn.

The meeting adjourned at 9:46 p.m.

COMMITTEE OF THE WHOLE BOARD (CAUCUS) MEETING MINUTES – DECEMBER 9, 2020

PUBLIC MEETING

Roll call:

Administrative Staff Present:

Trustees:	Staff:
J. Brown	M. Babcock, Superintendent of Education
G. Elliott	K. Burra, Director of Education
L. French	J. Douglas, Communications Officer
T. Gingrich	S. Gillam, Associate Superintendent
B. Godkin	S. Hedderson, Associate Superintendent
R. Hutcheon	A. McDonnell, Superintendent of Education
K. McGregor	S. McWilliams, Superintendent of Human Resources
J. Morning	S. Sartor, Associate Superintendent
S. Ruttan	J. Silver, Superintendent of Education
A. Putnam (Student Trustee)	K. Smith, Communications Officer
N. Quadir (Student Trustee) Regrets	C. Young, Superintendent of Business Services
Q. Traviss (Student Trustee)	
Guests:	Recorder:
None at this time.	W. Moore, Executive Assistant to the Director and Trustee Liaison

1. Call the Meeting to Order – Director of Education

Director Burra stated: “Good evening. In accordance with Section 208 of *The Education Act*, and Board Policy 9, Section 2.50, under the authority invested in me as the Director of Education of the Limestone District School Board, and Secretary of the Board, I welcome everyone to the Initial Meeting of the Limestone District School Board for the term ending

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

November 30, 2021.”

Director Burra began the meeting by reading the Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. Approval of the Agenda

MOVED by Trustee Godkin, that the agenda, as presented, be approved. Carried.

3. Election of the Chair of the Board - for the Term December 2020 – November 2021

Director Burra called for nominations for the position of Chair of the Board.

Trustee McGregor nominated Trustee Ruttan, seconded by Trustee French.

Trustee Ruttan accepted the nomination.

Trustee Hutcheon nominated Trustee Elliott, seconded by Trustee Gingrich.

Trustee Elliott accepted the nomination.

Director Burra called for nominations two additional times. Hearing none, he stated that nominations would be closed.

MOVED by Trustee Godkin, that the nominations be closed. Carried.

Trustees voted on their selection of Chair of the Board. Superintendents Young and McWilliams counted the votes. Director Burra announced that Trustee Ruttan was re-elected as Chair of the Limestone District School Board for the session December 1, 2020 to November 30, 2021.

MOVED by Trustee McGregor, that the ballots be destroyed. Carried.

Trustee Ruttan assumed the Chair.

4. Election of Vice-Chair of the Board - for the Session December 2020 – November 2021

Chair Ruttan called for nominations for the position of Vice-Chair of the Board.

Trustee French nominated Trustee Gingrich seconded by Trustee McGregor.

Trustee Gingrich accepted the nomination.

Trustee Elliott nominated Trustee Hutcheon, seconded by Trustee Godkin.

Trustee Hutcheon accepted the nomination.

Chair Ruttan called for nominations two additional times. Hearing none, she stated that nominations would be closed.

MOVED by Trustee Elliott, that the nominations be closed. Carried.

Trustees voted on their selection of Vice-Chair of the Board. Superintendents Young and McWilliams counted the votes. Chair Ruttan announced that Trustee Gingrich was elected as Vice-Chair of the Limestone District School Board for the session December 1, 2020 to November 30, 2021.

MOVED by Trustee McGregor, that the ballots be destroyed. Carried.

5. Special Committee Reports

5.1 Awards Committee – Trustee Brown

With COVID-19 school closures (March – June 2020) awards were suspended.

5.2 Parent Involvement Committee – Trustee Elliott

Trustee Elliott shared the Parent Involvement Committee Annual Report.

5.3 Supervised Alternative Learning Committee – Trustee Brown

Trustee Brown shared the Supervised Alternative Learning Committee Annual Report.

The reports were received for information.

6. Choice of Committee Responsibilities

Audit Committee

- (1) Trustee French
- (2) Trustee Elliott
- (3) Trustee Ruttan

Awards Committee

- (1) Trustee Elliott
- (2) Trustee Gingrich
- (3) Trustee McGregor
- (4) Trustee Ruttan (Alternate)

Special Education Advisory Committee

- (1) Trustee Godkin
- (2) Trustee McGregor
- (3) Trustee Brown (Alternate)

Environmental Sustainability Advisory Committee

- (1) Trustee Brown
- (2) Trustee Morning

Parent Involvement Committee

- (1) Trustee Hutcheon
- (2) Trustee Godkin (Alternate)

SPECIAL COMMITTEES

Supervised Alternative Learning

- (1) Trustee Morning
- (2) Trustee Ruttan (Alternate)

Expulsion Hearing Committee/Disciplinary Hearing Committee Pool

The following Trustees indicated that they would like to be placed in the Expulsion Hearing Committee/Disciplinary Hearing Committee Pool:

- (1) Trustee Elliott
- (2) Trustee Godkin
- (3) Trustee McGregor
- (4) Trustee Hutcheon (Alternate)
- (5) Trustee Ruttan (Alternate)

Food Sharing Project

- (1) Trustee Gingrich
- (2) Trustee French (Alternate)

7. Designation of Trustee to Present the Report of the Committee of the Whole Board (Caucus) Meeting

Trustee Gingrich was designated as the Trustee to present the “Report of the Committee of the Whole Board (Caucus) Meeting.

8. Annual Declaration of Involvement

Trustees of the Limestone District School Board are committed to accountability and transparency. The Trustee Code of Conduct states: “Trustees shall declare any conflict of interest or involvement, financial or otherwise, between their personal life and/or business interests and their position of the Board.”

Trustees read their annual Declarations of Involvement.

9. Adjournment

MOVED by Trustee McGregor that the meeting adjourn. Carried

The meeting adjourned at 6:20 p.m.

INITIAL BOARD MEETING MINUTES – DECEMBER 9, 2020

PUBLIC MEETING

Roll call:

Administrative Staff Present:

Trustees:	Staff:
J. Brown	M. Babcock, Superintendent of Education
G. Elliott	K. Burra, Director of Education
L. French	J. Douglas, Communications Officer
T. Gingrich (Vice-Chair)	S. Gillam, Associate Superintendent
B. Godkin	S. Hedderson, Associate Superintendent
R. Hutcheon	A. McDonnell, Superintendent of Education
K. McGregor	S. McWilliams, Superintendent of Human Resources
J. Morning	S. Sartor, Associate Superintendent
S. Ruttan (Chair)	J. Silver, Superintendent of Education
A. Putnam (Student Trustee)	K. Smith, Communications Officer
N. Quadir (Student Trustee) Regrets	C. Young, Superintendent of Business Services
Q. Traviss (Student Trustee)	
Guests:	Recorder:
None at this time.	W. Moore, Executive Assistant to the Director and Trustee Liaison

1. Welcome

Director Burra stated: “In accordance with Section 208 of *The Education Act*, and Board Policy 9, Section 2.50, under the authority invested in me as the Director of Education of the Limestone District School Board, and Secretary of the Board, I welcome everyone to the Initial Meeting of the Limestone District School Board for the term ending November 30, 2021.”

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

Director Burra began the meeting by reading the Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. Secretary to Announce Chair and Vice-Chair of the Board

Director Burra stated that as we begin a new term of office, he would like to express his appreciation to the Trustees of the Board for the important contributions they will make to public education and to the students and staff of the Limestone District School Board over this next year. There is much work to be done, and the leadership of the corporate board, through its Chair and Vice-Chair is a critical role.

Director Burra stated that it is an honour to announce the Chair and Vice-Chair for next term concluding November 30, 2021.

Trustee Ruttan was re-elected to serve as Chair of the Board and Trustee Gingrich was elected to serve as Vice-Chair. Congratulations to you both.

Director Burra asked Trustee Ruttan to assume the Chair.

3. Chair to Preside

Chair Ruttan thanked Director Burra and called the meeting to order. She called upon Superintendent Young to call the roll.

4. Roll Call

Superintendent of Business Services, Craig Young, called the roll:

Representing Countryside, Pittsburgh (District 1 & 12), and Frontenac Islands: Bob Godkin

Loyalist-Cataraqui, Collins-Bayridge and Lakeside (District 2, 3 & 4): Judith Brown

Portsmouth, Trillium and Meadowbrook-Strathcona (Districts 5, 6 & 8): Garrett Elliott

Kingscourt-Rideau and King’s Town (Districts 7 & 11): Tom Gingrich

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

Williamsville and Sydenham (District 9 & 10): Joy Morning

Township of South Frontenac: Suzanne Ruttan

Townships of Addington Highlands, Central Frontenac and North Frontenac: Karen McGregor

Townships of Loyalist & Stone Mills: Robin Hutcheon

Greater Napanee: Laurie French

Student Trustee (Rural): Annika Putman, Sydenham High School

Student Trustee (Urban): Namirah Quadir (Regrets), Kingston Secondary School

Student Trustee (Indigenous): Quanah Traviss, Loyalist Collegiate Vocational Institute

5. Initial Address of the Chair

Chair Ruttan stated: “Thank you, Director Burra. It is a privilege to continue to serve as Chair of the Limestone District School Board. Thank you to my nominators, Trustees McGregor, and French, and thank you fellow Trustees for your confidence in re-electing me to this position.

I will serve and fulfill my duties as Chair with integrity and mutual respect for students, staff, each other, and the broader communities we serve.

I would like to congratulate Trustee Gingrich on being elected Vice-Chair, and both congratulate and thank other Trustees for putting their names forward, and to serve on committees, where much of the work of the Board is accomplished.

There will continue to be many uncertainties about COVID-19 as we enter 2021. The health, safety and wellbeing of students and staff will remain the Board’s top priority, not only as it relates to schools but in our own lives as well. It is important to remember the landscape of public education in Ontario is ever changing much like the world in which we live. Our responsibility is to maintain and enhance public education across our district through governance and advocacy.

As we formulate policy, approve operating and capital budgets, and monitor the Board’s Strategic Plan, we remain focused on putting wellness first; turning innovation into action; and being committed to collaboration. Student achievement and well-being remains the focus of all Board decisions.

The responsibility for ensuring the best possible outcomes rests with everyone: families, school councils, community partners, employees, Senior Staff, and Trustees. We recognize the commitment of everyone to this end.

As outlined in Board policy “...Trustees serve large constituencies, and fulfilling the representational role is challenging. A democratic system entitles everyone to a voice but does not ensure that everyone will always be content with decisions that are made. Although a Trustee must serve their community as an elected representative, their primary task is to act as a member of a corporate board, and to be accountable for the collective decisions of the Board and the delivery and quality of educational services.”

Trustees of this Board will continue to advocate for public education through our membership in the Ontario Public School Boards Association, and by working collaboratively with staff and our communities to ensure students have expanding opportunities, in all pathways, to help them achieve success and well-being. As we begin a new term, we must all be committed to working collaboratively to meet these objectives, together.

In closing, I would like to extend my appreciation to staff, families, and Limestone’s school communities, for the outstanding work on behalf of our students this past year.

Best wishes for a wonderful holiday season!

6. Report of the Committee of the Whole Board (Caucus) Meeting of December 9, 2020

Trustee Gingrich presented the report of the committee of the Whole Board (Caucus) Meeting held on December 9, 2020:

Audit Committee

- (1) Trustee French
- (2) Trustee Elliott
- (3) Trustee Ruttan

Awards Committee

- (1) Trustee Elliott
- (2) Trustee Gingrich
- (3) Trustee McGregor
- (4) Trustee Ruttan (Alternate)

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

Special Education Advisory Committee

- (1) Trustee Godkin
- (2) Trustee McGregor
- (3) Trustee Brown (Alternate)

Environmental Sustainability Advisory Committee

- (1) Trustee Brown
- (2) Trustee Morning

Parent Involvement Committee

- (1) Trustee Hutcheon
- (2) Trustee Godkin (Alternate)

SPECIAL COMMITTEES

Supervised Alternative Learning

- (1) Trustee Morning
- (2) Trustee Ruttan (Alternate)

Expulsion Hearing Committee/Disciplinary Hearing Committee Pool

The following Trustees indicated that they would like to be placed in the Expulsion Hearing Committee/Disciplinary Hearing Committee Pool:

- (1) Trustee Elliott
- (2) Trustee Godkin
- (3) Trustee McGregor
- (4) Trustee Hutcheon (Alternate)
- (5) Trustee Ruttan (Alternate)

Food Sharing Project

- (1) Trustee Gingrich
- (2) Trustee French (Alternate)

MOVED by Trustee Gingrich that the report of the Committee of the Whole Board (Caucus) meeting of December 9, 2020, as presented, be adopted. Carried.

7. Director's Update

Director Burra stated: "Good evening Trustees and viewing members of the public.

While this year has been dominated by COVID-19 and the implications for schooling... both in a face-to-face format and virtually, it has been remarkable to see how students, staff, and families have adapted to our current reality. As noted earlier this fall, the health of Limestone schools are directly influenced by the overall health of the communities our schools serve. As we see cases start to climb locally, naturally people become more concerned about safety and exercising caution. While a vaccine potentially provides some light at the end of the tunnel at some point in 2021, there have been remarkable achievements and success stories during these challenging times. While safety and wellness have had to be the priority, learning is happening. The daily efforts of bus drivers, teachers, ECEs, EAs, custodians, ITS staff, maintenance staff, clerical staff, and administrators have been inspiring to see on a daily basis. I think it is fair to say that everyone is looking for the light at the end of the tunnel, and it is important to find light in the positive stories we can see in schools and in the system on a daily and weekly basis as Limestone serves students and families.

I would like to highlight some very recent, system-level positive stories. First, the Limestone Learning Foundation provided a \$100,000 dollar donation to the Food Sharing Project in acknowledgement of the significant food security concerns we see in schools and the broader community. Second, as a system, Limestone staff donated over \$50,000 dollars to the 2020 United Way campaign. Third, we launched our first student census with equity-based data collection two weeks ago. This has been a system-wide focus and the data will help point us forward. We look forward to sharing data from the census starting later this school year. And fourth, as you know the closure of KCVI and move to KSS is imminent. Understandably the conclusion to this journey has resulted in a range of emotions. Given the significance of schools in the lives of students, staff, and communities, these emotional responses, or combinations of responses, are entirely understandable. Like at least one song says... "each new beginning is some other beginning's end" certainly ring true in describing the KSS journey over the past few years. The end result is Kingston Secondary School, and there is no question that this fabulous building will effectively serve students and the community for decades to come. The school and grounds will provide a full range of programming to serve any, and all, secondary students, regardless of the students' graduation pathway. Kingston Secondary School will also of course house Module Vanier. At the end of my update, we will share a newly released drone tour of Kingston Secondary School. I would also like to

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

acknowledge student Trustee Quadir for her assistance in supporting the drone tour for students that was released last week and helped support student visits to KSS.

While the days have been long over the past few months, it is hard to believe it is almost the middle of December and planning is already underway for 2021-2022. That being said, the desire for a break on the part of most students and staff is palpable in schools. With ten sleeps to the holiday break for Limestone students and staff, I would like to take the opportunity to extend our appreciation to the system, and all staff, for all of the dedicated and significant work completed under challenging circumstances in 2020. With that, I would also like to extend Seasons Greetings to all. That concludes my comments for this evening. Thank you.”

8. Routine Matters

8.1 OPSBA Report

Trustee French advised that the Board of Directors held a virtual meeting on November 28, 2020, at which time education policy and program issues were discussed in public session. Trustee French provided some highlights:

- Following a revocation of Regulation 274/12: Hiring Practices, a consultation with school board trustees and staff, a submission regarding the interim PPM on School Board Teacher Hiring Practices on November 16, 2020.
- OPSBA passed a motion to hire an external third party to conduct an Equity, Diversity, and Inclusion Audit to determine the best approach to combatting systemic racism and oppressive practices introspectively within its own organization with an expected outcome of determining best practices, strategies, and approaches to advocate and support an inclusive organization and to support its school boards with regard to anti-Black and anti-Indigenous racism. The external third party is to report back to the OPSBA Board of Directors regularly about the progress of the audit and provide a final report with recommendations.
- A number of important B and SB memos have been released since the last Board of Directors meeting and these can be accessed on the Ministry website.
- The Provincial Budget was released on November 5, 2020 and an overview is available on the OPSBA website.
- OPSBA’s Indigenous Trustees’ Council met virtually on December 3, and some of Limestone

Trustees also participated in this meeting.

- The final sitting day before the winter recess is December 10, 2020, with MPPs returning on February 16, 2021.
- OPSBA sent a letter to the government regarding Bill 229, Protect, Support and Recover from COVID-19 Act 2020 (Budget Measures) and the Association has begun to solicit feedback from its members about next year's Grants for Students' Needs Funding. Many boards continue to experience unexpected costs due to COVID-19 and the safe return to school for both students and staff. The government's Student Transportation Advisory Committee will be meeting soon to discuss procurement.
- An overview of recent media activity as well as OPSBA's future advocacy and awareness plans was provided.
- Phase III of the French Second Language Labour Market Partnership Project has continued, and partners are engaged to support and facilitate action plans related to the recommendations and next steps in the Phase II report. Phase III ends on January 31, 2021, and a full report will be available by March 2021. Three additional pan-Canadian projects have been approved by the Federal Department of Canadian Heritage: (1) Development of an French Second Language Teacher recruitment guide for English Language School Boards; (2) French Language Assessment Resources; and (3) Supporting Principals to Address Challenges in Hiring and Retaining Qualified FSL Teachers.
- An EQAO Advisory Committee meeting was held virtually. She noted that prior ministry announcements indicated there would be no primary or junior EQAO assessments in the 2020-2021 school year; no OSSLT requirement for students graduating in the 2020-2021 school year; and, the Ministry has issued a Request for Bids to procure a vendor to build a modernized online assessment system to be used for subsequent administration of all assessments.
- The Coalition for Children and Youth Mental Health members continue to share resources and materials to help to support students, families, and staff, that struggle in the COVID-19 pandemic. School Mental Health Ontario continues to expand its support to school boards and resources can be found on their website.
- A comprehensive submission, based on consultation with school board staff, developed jointly by the Education Program and Policy Development Work Teams was given to the Minister of Education regarding PPM 164: Requirements for Remote Learning. The submission is posted on the OPSBA website.

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

- The OPSBA's annual Public Education Symposium will take place virtually on January 28, 2021, from 10 a.m. to 3:15 p.m. Keynote speakers and workshop topics will be available soon and will include a focus on kick starting anti-racism efforts within public institutions and systems, governance in a pandemic, community engagement, and Indigenous education.
- Trustee French indicated she will serve a third term as Canadian School Boards' Association President, and Carolyn Broady, Chair of the SD45 (West Vancouver) Board of Education, will serve as CSBA Vice President. The CSBA has released its annual report. ACEPO has also recently joined the Association.
- The National Trustees Gathering on Indigenous Education will take place July 6, 2021, with CSBA Congress immediately following on July 7 and 8. Both events will be virtual and are being organized and hosted in collaboration with the Canadian Association of School System Administrators and promises to be unique and interactive. Please hold those dates.
- A report from the K-12 SDC Committee was brought by committee member and OPSBA Executive Council member Donna Edwards. A final report from the committee will likely be released in the coming months for consultation with stakeholders.
- Ontario Educational Services Corporation Executive Director Ted Doherty provided OPSBA with an update on program offerings for school boards.

9. Reports for Information

9.1 Director's Annual Report

Director Burra stated that in keeping with the requirements under *The Education Act*, the Director of Education must report annually on the Board's multi-year strategic plan via the Director's Annual Report. In Limestone, typically the Director provides progress on the Board's strategic goals and actions twice a year, through a mid-year report in May and a year-end report in November. This year, due to the COVID-19 extended school closure, only a year-end report was presented to Trustees in November 2020.

The Strategic Plan Year-End Report is provided within the online Director's Annual Report along with stories from the 2019-2020 school year that highlight some of the initiatives supporting the Board's strategic pillars of Wellness, Innovation and Collaboration.

The Director's Annual Report can be reviewed online. The report will be submitted to the

Ministry of Education in compliance with the January 31, 2021 deadline.

10. Business Arising

10.1 Motions brought forward as Notices of Motion at the November 11, 2020 Regular Board Meeting.

(1) Moved by Trustee Brown and seconded by Trustee French, that as part of the continued strategic plan progress aligned within the Wellness Pillar, section 2.2 Equity and Inclusion, the Board requests LDSB staff undertake to engage the Black community in Limestone DSB, be it in consultation or an ongoing caucus to be formed similar to the Indigenous Education Council, to provide input and advice on actions to address racism in our schools, and barriers to equitable experience.

(2) Moved by Trustee Brown and seconded by Trustee French, that following the planned survey, the Board requests staff update Trustees on the plan for use of racialized achievement data for Limestone DSB students, with a focus on the results of Black and Indigenous students, to inform strategies to improve their experience and learning outcomes.

Chair Ruttan indicated that these motions would be separated out and called upon Trustees to provide any questions or comments on the first motion.

MOTION: That as part of the continued strategic plan progress aligned within the Wellness Pillar, section 2.2 Equity and Inclusion, the Board requests LDSB staff undertake to engage the Black community in Limestone DSB, be it in consultation or an ongoing caucus to be formed similar to the Indigenous Education Council, to provide input and advice on actions to address racism in our schools, and barriers to equitable experience.

MOVED BY Trustee Brown and seconded by Trustee French.

Chair Ruttan called the question.

Roll call vote.

The non-binding recorded vote was as follows:

YEAS: Trustee Brown, Trustee Elliott, Trustee French, Trustee Gingrich, Trustee Godkin, Trustee Hutcheon, Trustee McGregor, Trustee Morning, Trustee Putnam, Trustee Ruttan, Trustee Traviss (11)

NAYS: (0)

ABSENT: (1)

The binding recorded vote was as follows:

YEAS: Trustee Brown, Trustee Elliott, Trustee French, Trustee Gingrich, Trustee Godkin, Trustee Hutcheon, Trustee McGregor, Trustee Morning, Trustee Ruttan
(9)

NAYS: (0)

The motion was carried.

Chair Ruttan called upon Trustees to provide any questions or comments on the second motion.

MOTION: That following the planned survey, the Board requests staff update Trustees on the plan for use of racialized achievement data for Limestone DSB students, with a focus on the results of Black and Indigenous students, to inform strategies to improve their experience and learning outcomes.

MOVED BY: Trustee Brown and seconded by Trustee French.

Chair Ruttan called the question.

Roll call vote.

The non-binding recorded vote was as follows:

YEAS: Trustee Brown, Trustee Elliott, Trustee French, Trustee Gingrich, Trustee Godkin, Trustee Hutcheon, Trustee McGregor, Trustee Morning, Trustee Putnam, Trustee Ruttan, Trustee Traviss (11)

NAYS: (0)

ABSENT: (1)

The binding recorded vote was as follows:

YEAS: Trustee Brown, Trustee Elliott, Trustee French, Trustee Gingrich, Trustee Godkin, Trustee Hutcheon, Trustee McGregor, Trustee Morning, Trustee Ruttan
(9)

NAYS: (0)

The motion was carried.

11. External Reports and Other Communications

11.1 Correspondence from the Corporation of the Township of Central Frontenac, dated November 11, 2020, to Krishna Burra, Director of Education, re: Correspondence regarding Tri-Board RFP for bus service.

11.2 Correspondence from the County of Frontenac, dated November 26, 2020, to Krishna Burra, Director of Education, and the Board of Trustees re: Frontenac County Council Meeting – November 18, 2020 – Motions, Notice of Which has Been Given – Correspondence regarding the Tri-Board RFP for Bus Service.

11.3 Correspondence from Hastings Prince Edward District School Board, dated November 26, 2020, to the Honourable Stephen Lecce regarding Transportation RFP – Tri-Board Student Transportation.

Chair Ruttan indicated that the correspondence on the agenda was brought forward to allow Trustees to speak to this matter if they wished to do so. There was much discussion amongst Trustees about the timing of the RFP during a pandemic, and whether or not the RFP can be deferred or rejected by Tri-Board Student Transportation Services, a consortium that provides service to all school boards in the region. Staff replied that Tri-Board must follow provincial legislation.

Chair Ruttan clarified that school boards have no power to halt an RFP process as it is legislated. She suggested Trustees could write a letter in support of community concerns about the RFP process.

Director Burra explained there are timelines that must be followed and cautions that any deferral could affect future delivery of transportation. The Board must ensure the process is in place for the next school year to make certain transportation will be available.

Director Burra stated that there could be significant legal implications, that should be discussed in Private Session, before Trustees decide on any course of action.

12. MOTION TO MOVE INTO PRIVATE SESSION

MOTION: To move into Private Session.

MOVED BY: Trustee Godkin and seconded by Trustee French. Carried.

13. REPORT TO PUBLIC SESSION

Chair Ruttan called for a motion for the Board to rise and report.

MOTION: That the Board rise and report, and that the resolutions, as noted above be made public.

MOVED BY: Trustee French and seconded by Trustee Godkin. Carried.

14. PRIVATE SESSION REPORT

Vice-Chair Gingrich indicated that there was a legal discussion, but no decisions were made.

15. External Reports and Other Communications (Cont'd from Item 11)

Chair Ruttan asked that Trustee go back to item (11) External Reports and Other Communications. She noted that the correspondence received from our municipal partners referred to the Tri-Board Student Transportation's RFP process.

Trustee McGregor brought forward the following motion:

MOTION: That given the current pandemic and its financial implications for many small businesses, including small bus operators, we request that the Chair write a letter reflecting the community concerns with respect to the Tri-Board plan to proceed with an RFP for student transportation services. We do understand that in the absence of any legislative or regulatory changes, or the granting of an exemption or deferral, Tri-Board is required to proceed with a competitive procurement process.

MOVED by Trustee McGregor and seconded by Trustee Godkin.

Roll call vote.

The non-binding recorded vote was as follows:

YEAS: Trustee Brown, Trustee Elliott, Trustee French, Trustee Gingrich, Trustee Godkin, Trustee Hutcheon, Trustee McGregor, Trustee Morning, Trustee Putnam, Trustee Ruttan, Trustee Traviss (11)

NAYS: (0)

ABSENT: (1)

The binding recorded vote was as follows:

YEAS: Trustee Brown, Trustee Elliott, Trustee French, Trustee Gingrich, Trustee Godkin, Trustee Hutcheon, Trustee McGregor, Trustee Morning, Trustee Ruttan
(9)

NAYS: (0)

The motion was carried.

16. OTHER BUSINESS

Vice-Chair Gingrich stated that in light of the generous donation from the Limestone Learning Foundation, in the amount of \$100,000 to the Food Sharing Project, in support of Limestone students, he wondered if a letter from the Chair, expressing the Board's gratitude, could be provided. Chair Ruttan indicated she would be pleased to do so, and noted that as the LLF intentionally expanded their mandate, in order to support well being as one of their strategic goals, the generous donation was possible.

17. ADJOURNMENT

MOVED BY: Trustee McGregor and seconded by Trustee Elliott that the meeting adjourn.

The meeting adjourned at 7:40 p.m.



SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

November 18, 2020

PUBLIC MEETING

Roll Call:

Trustees:	Members:
B. Godkin K. McGregor (Chair)	Present: S. Henderson-Todd, Lennox and Addington Resources for Children J. Castell, Family & Children's Services, Frontenac, Lennox & Addington A. Martin, Member-at-Large (Queen's University) C. Carriere-Prill, Member-at-Large P. Dendy, Member-at-Large D. Jalovcic, Learning Disabilities Association of Kingston E. Sheldon, Community Living Kingston Regrets: C. Tooley, Down Syndrome Assoc. Kingston N. Carson, Epilepsy South Eastern Ontario C. Roberts, Easter Seals Ontario
	Staff:
	H. Box, Special Education Program Coordinator T. Vail, Special Education Program Coordinator L. Conboy, Mental Health Lead K. Leggett, Vice-Principal of Educational Services A. McDonnell, Superintendent, Learning for All L. Rousseau, Educational Services and Safe Schools Coordinator D. Scarlett, Principal of Educational Services C. Snider, Special Education Program Coordinator
Guests:	Recorder:
J. Lalonde, Assistive Technology Resource Teacher J. St. Onge, Speech-Language Pathologist	J. Senior, Administrative Assistant

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

1. WELCOME

Chair McGregor called the meeting to order and welcomed everyone to the meeting.

Chair McGregor read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. ADOPTION OF THE AGENDA

MOVED BY: Trustee Godkin that the agenda be approved. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

None at this time.

4. BUSINESS ARISING FROM MINUTES

No business arising.

5. EDUCATIONAL SERVICES SEAC UPDATE

5.1 **Augmentative and Alternative Communication (AAC) Resource** – Assistive Resource Teacher Jessi Lalonde and Speech Language Pathologist Jennifer St. Onge

The K-12 Augmentative and Alternative Communication (AAC) Minds Online Resource includes all forms of communication (other than oral speech) that are used to express thoughts, needs, wants and ideas. The goal is to help our students develop the best functional communication that they can and AAC is the strategy and the tool used to achieve that goal.

Every September education teams change as students move into new grades/placements/schools. This means that the need for capacity building is ongoing. Helping teachers connected with these students involves:

- Helping them navigate the “tech” or system;
- Building Capacity around helping students develop functional communication; and,
- Sharing best practices and pointing people towards quality resources.

The Minds Online course is divided up into nine sections: Introduction to AAC, Frequently Asked Questions, Core Words, Implementing AAC Across the School Day, Communication Partner Strategies, Proloquo2Go Instructions and Videos, Picture Exchange Communication System (PECS), Presentations and PD, and Resources. When in the course, one can click on each section and find out more information from within.

This Minds Online resource is available to all teachers, EAs, ECEs, administrators and other

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

staff within our Board. Staff can self-register. The resource is available for Kindergarten through Grade 12 and has content/material for the full age range. This resource is often suggested to teachers/school teams when we are working with them to support a student. This resource is a work in progress and will be added to as time goes on.

6. CORRESPONDENCE

6.1 Thames Valley District School Board - Correspondence was received from the Thames School Board requesting immediate action to address the need for visually accessible PPE for all students and staff in classes that support any students who are deaf or hard of hearing. This was provided for information.

7. ASSOCIATION UPDATES

7.1 An association update was received from Sandy Henderson-Todd, Lennox and Addington Resources for Children. This was provided in the SEAC package for information. No other Association Updates.

Chair McGregor reminded SEAC Members to send any promotional pamphlets, brochures, materials, and information that they would like to share with the rest of the committee to Jill Senior, for future sharing.

8. OTHER BUSINESS

8.1 Ministry Updates – Special Incidence Portion (SIP)

Superintendent McDonnell shared that boards have been asked to pause on all SIP claim processes at this time for the 2020-2021 school year, pending further direction from the Ministry of Education. The SIP claim process normally occurs in November and December and is a process that allows boards to apply for additional funding from the Ministry of Education to support exceptional needs. In the information that has been provided by the Ministry thus far, they have alluded to the fact that there will be no financial impact on boards if this process does not proceed as it normally would.

8.2 Educational Services SEAC Update

Principal Darlene Scarlett, Mental Health Lead Laura Conboy and Vice-Principal Karen Leggett provided a presentation including the following information:

- Anti-Black and anti-Indigenous racism professional learning for Educational Services staff;
- Participation of students with special education needs in the LDSB Census; and,
- An electronic, community newsletter.

The Educational Services Team has been focusing on anti-Black and anti-Indigenous racism with the support of Suche James (LDSB Equity Consultant) and Gillianne Mundell (LDSB Indigenous Consultant) to ensure that learning and actions are in alignment with the larger vision of the Board. Their support and guidance have been profoundly impactful. Using a Universal Design for Learning (UDL) approach, learning has been intentionally woven into PA days, monthly staff meetings, bi-weekly leadership meetings and everyday conversations and sharing.

Thanks to S. James and G. Mundell, student voice has been shared through voices of LDSB students who have experienced racism and oppression in our system. Much of our learning has been premised on the work of Kiki Ojo-Thompson, founder and principal consultant of the Kojo Institute. K. Ojo-Thompson is also a former educator and manager in child welfare. Many of our staff have had an opportunity to participate in a number of virtual professional learning opportunities through K. Ojo-Thompson: *Daring to Do, Four Big Questions and Courageous Conversations About Anti-Black Racism*. We have purchased a number of books for staff that have focused on anti-Black and anti-Indigenous.

Additional learning and work have also been focused on Indigenous education. November is Indigenous Education month. Across the Limestone District School Board, teachers and schools are working to enhance the experience of First Nations, Métis and Inuit students, and are highlighting Indigenous teachings and perspectives for all students. Gillianne Mundell developed a poster that was distributed to all schools highlighting the different ways to celebrate Indigenous Education and one of the ways to do that is to become more familiar with the Land Acknowledgement.

Lastly, School Mental Health Ontario (SMHO) has been expanding their portfolio in the areas of equity and anti-racism and have been sharing their resources via social media and with groups such as the LDSB Mental Health Leadership Committee. They acknowledge that while they are learning and gathering information and knowledge, they also have a responsibility to act now on behalf of LDSB students to support their wellness.

Principal Scarlett presented information regarding the Student Census. This Student Census was originally planned for spring 2020 but had to be postponed due to COVID-19 school closures and has been rescheduled for the week of November 23, 2020, otherwise known as Census Week. The Board has made some changes to the questions that reflect the effect of COVID-19 in our schools. Based on public consultations and family and community feedback, the confidential census will now also include all students in Kindergarten to Grade 12.

A critical step to ensuring equity is to gain a clearer understanding of who our students are and of their school experiences. Collecting and analyzing voluntarily provided identity-based data will help the Limestone District School Board identify where systemic barriers exist and will help determine how to eliminate discriminatory biases in order to improve student achievement and well-being through evidence-informed decision making. On the September 25 PA day, the Ed Services Team discussed disproportionality and disparity in data with Educational Services staff. Disproportionality is referring to the statistical difference in the proportion of a groups representation within an actual system as compared to their percentage in the general population. Disproportionality is referring to the extent of over- or underrepresentation. Disparities suggest differential treatment or outcomes.

The Student Census is currently available for families to preview on the Board website. It will launch November 23. Students from Kindergarten through Grade 3 will complete the census

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

with their parents. Students in Grades 4-12 will complete the survey during instructional time. The survey will take 30-50 minutes to complete.

The survey is confidential and completely voluntary; however, the data will only be helpful if we have a healthy participation rate – a family can request that their student not participate and should contact the administration or classroom teacher with this information. A student can also choose to not complete the census themselves within their classroom.

Vice Principal Karen Leggett introduced a new electronic newsletter created to share information with our community partners through a medium called S'more. Due to COVID-19, we are unable to meet with our community partners face-to-face during the pandemic, so this newsletter is used to introduce new staff members as well as share our mission and vision statements. We have also included, within the newsletter, a link to our guiding document: Enhancing Special Education Services in our District. Also included are the names, titles and emails of all Educational Services staff.

8.3 Presentation Schedules

SEAC Members suggested the following topics for future SEAC meeting presentations:

- Follow-up presentation on supports, successes and challenges of students with special education needs attending Virtual School;
- Application of Applied Behavioural Analysis (ABA) in LDSB;
- Transitions planning and integration of the 'F words', especially during COVID-19;
- LDSB census results and anti-racism actions/goals;
- A review of the Right-to-Read reports when finalized; and,
- Revisit goals previously set for SEAC but due to COVID-19, have been paused, to ensure that we are still on track

9. NEXT MEETING DATE

Wednesday, December 16, 2020

10. ADJOURNMENT

MOVED BY: Trustee McGregor and seconded by Trustee Godkin that the meeting adjourn.

The meeting adjourned at 6:30 PM



SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

DECEMBER 16, 2020

PUBLIC MEETING

Roll Call:

Trustees:	Members:
B. Godkin K. McGregor (Chair)	Present: S. Henderson-Todd, Lennox and Addington Resources for Children J. Castell, Family & Children's Services, Frontenac, Lennox & Addington A. Martin, Member-at-Large (Queen's University) C. Carriere-Prill, Member-at-Large P. Dendy, Member-at-Large D. Jalovcic, Learning Disabilities Association of Kingston E. Sheldon, Community Living Kingston Regrets: C. Tooley, Down Syndrome Assoc. Kingston N. Carson, Epilepsy South Eastern Ontario C. Roberts, Easter Seals Ontario
	Staff:
	H. Box, Special Education Program Coordinator T. Vail, Special Education Program Coordinator L. Conboy, Mental Health Lead K. Leggett, Vice-Principal of Educational Services A. McDonnell, Superintendent, Learning for All L. Rousseau, Educational Services and Safe Schools Coordinator D. Scarlett, Principal of Educational Services C. Snider, Special Education Program Coordinator
Guests:	Recorder:
J. Janssens, BCaBA, Behaviour Specialist	J. Senior, Administrative Assistant

1. WELCOME

Superintendent McDonnell called the meeting to order and welcomed everyone to the meeting.

Superintendent McDonnell read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. ADOPTION OF THE AGENDA

MOVED BY: Trustee Godkin that the agenda be approved. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

None at this time.

4. ELECTION OF CHAIR AND VICE CHAIR

Superintendent McDonnell called for nominations for Chair of SEAC.

Trustee Godkin nominated Trustee McGregor, seconded by P. Dendy.

Trustee McGregor accepted the nomination.

Superintendent McDonnell called for nominations two additional times. Hearing none, the nominations were closed.

Trustee McGregor was acclaimed as Chair of SEAC for the session of December 1, 2020 to November 30, 2021.

Chair McGregor assumed the Chair.

Chair McGregor called for nominations for the position of Vice-Chair of SEAC.

Trustee Godkin nominated P. Dendy, seconded by C. Carriere-Prill.

P. Dendy accepted the nomination.

Chair McGregor called for nominations two additional times. Hearing none, the nominations were closed.

P. Dendy was acclaimed as Vice-Chair of SEAC for the session December 1, 2020 to November 30, 2021.

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

5. BUSINESS ARISING FROM MINUTES

None at this time.

6. EDUCATIONAL SERVICES UPDATE

6.1 Building Our Vision for the Future, Enhancing Special Education Services in Our District, 2020-2021 Monitoring Document - Superintendent McDonnell spoke to the information shared in the Monitoring Document and noted that the presentation to follow given by J. Janssens, BCaBA, Behaviour Specialist and Hugh Box, Special Education Program Coordinator will highlight the area of Autism and Applied Behaviour Analysis (ABA) in our Board. This presentation was requested by SEAC. After the presentation, Superintendent McDonnell will highlight a few additional areas in the Monitoring Document and members will have the opportunity to ask questions.

J. Janssen began the presentation speaking to her role within the Board. The purpose of her current role is to build staff capacity in using ABA to support all students within our district. This involves offering professional development opportunities, providing behaviour consultation and creating and sharing ABA related resources and materials.

Over the last year, J. Janssen has offered two types of professional development for staff. The first includes individualized professional development opportunities, which she has created and facilitated. These training opportunities have been offered in person, and more recently, offered virtually as well. The goal of the training events is to teach staff how to view the behaviour of students through the lens of ABA, and to learn how to use ABA-based strategies to support students. With each training, staff complete a pre-training survey so that content can be tailored to their individual needs. Topics have included:

- Foundations of ABA
- Replacement Behaviours
- Functions of Behaviour
- Data Collection
- ABA Strategies to Support Students

After the training, one-on-one or small group sessions are offered to help further their learning and understanding of the content.

J. Janssens also manages and administers the Sonderly (Geneva Centre) Training Credits:

- Credits provided by the Ministry of Education
- Online modules
- Courses include:
 - ABA for Educators Level 1 and 2
 - Functional Behaviour Assessments
 - Registered Behaviour Technician

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

J. Janssens also supports the District Autism Team, including autism classroom teachers, by offering training on how to utilize ABA to support students in their classrooms. This is an ongoing collaboration throughout the school year. Topics discussed include:

- Identifying goals
- Collecting and analyzing data
- Selecting strategies based on data
- Using ABA to teach new skills/behaviours

In addition, in the new year, J. Janssens will also be meeting with the Behaviour Action Team (BAT) to discuss how to incorporate ABA into their work with students, specifically around identifying functions of behaviour and data collection. The ongoing goal is to offer a wrap-around approach to professional development in which the training is individualized and ongoing follow-up support is provided to staff to ensure that they can implement what they have learned with students.

J. Janssens also provides individual behaviour consultations for students using the principles of ABA. When Educational Services administration determine that the needs of a student are extremely complex and further collaboration is required, a referral is made for an individual behaviour consultation. This consists of completing functional behavioural assessments, creating recommendations based on the assessment results and training and supporting staff while implementing these recommendations. J. Janssens also assists staff with ongoing progress monitoring and follow-up support as needed. This process always involves ongoing collaboration with District Team members who are currently supporting the student.

To provide helpful resources and materials for all staff, an ABA resource page has been created on the LDSB employee Minds Online and this page is available for all staff to self-register. The goal for the Minds Online page is that it will be a landing page for all things related to ABA with original content created specifically for supporting students within the educational setting. Resources include:

- COVID-19 materials for supporting students with hand washing, wearing a mask, and physical distancing using the principles of ABA;
- Quick reference guides;
- Data collection forms;
- Reinforcement surveys;
- Examples and templates; and,
- Information on upcoming PD opportunities.

Superintendent McDonnell reminded SEAC members that the funding for J. Janssens' position comes from dedicated Ministry funding devoted to building staff capacity in the area of ABA.

Special Education Coordinator Hugh Box presented information regarding the District Autism Team. The District Autism Team includes:

- Katherine Coles, Student Support Counselor
- Nancy Gourdier-Golle, Student Support Counselor
- Stephanie Waitson, Student Support Counselor
- Marianna Ippolito, Speech Language Pathologist
- Tagget Bonham-Carter, Secondary Autism Support Teacher
- Julie Burrows, Autism Intervention Assistant
- Hugh Box, Coordinator

The District Autism Team responds to referrals from across the Board. So far this school year there have been approximately 125 referrals. The District Autism Team uses ABA in practice and the principles of ABA are embedded in all of the work done with our students. ABA uses several different antecedent strategies to help a student self-regulate:

- Communication Strategies
- Choice Boards
- Visual Charts
- First/Then Tool
- Timers
- Fidgets, Wobbly Chairs
- Body Breaks
- Social Stories

The District Autism Team collaborates with teachers and EAs and ECEs, who are supporting the students who have autism, through modelling and sharing resources. The District Autism Team also forms a link between home and school by helping parents to understand what is going on in school and how the students are being supported. The District Autism Team also makes connections with community partners.

Jessi Lalonde, District Assistive Technology Teacher has helped create a Minds Online support called Supporting Students with ASD. This resource has information on supporting students with autism and includes many resources and practical strategies.

Superintendent McDonnell spoke to the Monitoring Document mentioning the supports that are being provided in a virtual manner to our students who are attending virtual school. She indicated that she will be bringing forth a more detailed presentation regarding this in the coming year.

Superintendent McDonnell also gave an update related to the new positions that were

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

shared with SEAC earlier in the year for which we had received additional money for COVID-19 funding from the Ministry of Education. It has taken longer to fill these positions than anticipated. The following roles should be in place early in the new year:

- FTE Student Support Counselor for the Virtual School (K-8).
- 1.0 FTE Student Support Counselor on the School to Community Team (K-12)
- 1.0 FTE Social Worker for the Virtual School (Grade 6-12)
- FTE Social Worker (K-3) (unfilled at this point)

7. CORRESPONDENCE

No correspondence.

8. ASSOCIATION UPDATES

No association updates.

9. OTHER BUSINESS

9.1 Ministry Updates – Superintendent McDonnell spoke to the Special Incidence Portion (SIP) Funding. As mentioned at the last meeting, the Ministry directed all boards to pause on the SIP process. The Ministry of Education has now directed boards that the Special Incidence Portion (SIP) has been amended this year and that funding will be allocated through a temporary formula-based approach rather than the existing claims-based approach for the 20-21 school year. School boards will be allocated the higher of the 2019 SIP allocation, or the average of three prior years. In addition to this, in order to help school boards manage the unprecedented challenges related to COVID-19, the Ministry is also providing a one-time increase of five percent to that allocation. This temporary shift to a formula-based allocation is intended to relieve school boards of the administrative work required to complete the basic claims process (Ministry memo, 2020).

Superintendent McDonnell stated that Limestone will receive \$622,582 through SIP funding for this school year. This equates to approximately \$61,000 more than what was received last year; SIP funding supports hiring of staff such as EAs. Superintendent McDonnell noted that there is an unprecedented need in our system for supports, and that we are very pleased to receive this funding to support our students.

Trustee Godkin asked if there is an indication as to why there is such a tremendous increase in the demand for services. Principal Scarlett shared that for some students, self-regulation has been extremely challenging having been away from a more structured school setting during March-June 2020. There are also more students attending school with significant and complex needs (i.e., medical needs or safety needs), and an increase in the number of students with a diagnosis of autism.

10. NEXT MEETING DATE

Wednesday, January 20, 2021

11. ADJOURNMENT

MOVED BY: Trustee McGregor and seconded by Trustee Godkin that the meeting adjourn.

The meeting adjourned at 6:27 pm



ADMINISTRATIVE REPORT: BOARD POLICY REVIEW

REGULAR BOARD MEETING

January 13, 2021

Purpose

To provide the Board of Trustees with an update related to the motion for the Director to gather more information for a formal policy review.

Background

As part of the October 28, 2020 Committee of the Whole Board (EPOC) Meeting, Trustees reviewed several policies and made some revisions. At that same meeting, Trustees passed the following motion:

“That a quote be obtained by a parliamentarian to review and provide possible recommendations with regards to format and content and/or alignment of policies, and in particular Policies Nos. 3, 7, 9, and 17.”

Current Status

Given the Board's previous work with Lori Lukinuk regarding parliamentary procedures and distinguishing between policies and bylaws, a quote was sought from her regarding follow up services focused on LDSB policies. Ms. Lukinuk is pleased to work with Limestone to review and revise some of our policies tied to Board Operations: Policy 7: Role of the Board Chair; Policy 8: Role of the Vice-Chair; Policy 9: Board Operations; Policy 10: Committees of the Board; Policy 11: Board Representatives; and Policy 12: Policy Making. Ms. Lukinuk indicated that bundling these policies for potential revisions and division of bylaws would be appropriate given the interrelationship between them. Policy 3: Director of Education Job Description; and Policy 17: Selection of the Director fall outside of a policy or bylaw review tied to the operational nature of Policies 7-12 and would not require bylaws. The recommendation was for the Board to review Policy 3 and Policy 17 with a lens to the most recent hiring for any potential updates.

For a review of Policies 7-12, Ms. Lukinuk has proposed a process that would include 2 to 4 meetings and could be concluded within three to four months. Meeting #1 would focus on reviewing existing

policies to determine areas for revision; Meeting #2 would be a review of draft revisions and look at further amendments or potentially Board approval; if necessary, Meeting #3 would be a review of additional amendments and the revisions in their entirety for Board approval; and, if not previously completed, Meeting #4 for Board approval. Final Board meeting approval could potentially be a special board meeting attached to an EPOC meeting with the sole purpose of approving the bylaws/policies with a clause-by-clause review for final approval.

The total cost of this process has been quoted at \$3,500 for Ms. Lukinuk's services.

If the Board approves the recommendation below, meeting agenda's in the coming months will be populated with the meetings outlined above.

The Board will need a separate review process for policies 3 and 17.

Recommendations

That the Board approve the following motions:

1. The Director, Chair, and Vice-Chair engage with Ms. Lukinuk and schedule the review process outlined in this report to revise Policies 7-12, and agree to the terms of Ms. Lukinuk's fee for her services.
2. The Board agenda setting committee discuss next steps for revision of policies 3 and 17 separately from policy work with Ms. Lukinuk, and bring a plan and/or draft revisions back to Trustees at a later date.

Prepared by: Krishna Burra, Director of Education



ADMINISTRATIVE REPORT: MULTI-YEAR CAPITAL AND SCHOOL RENEWAL PROJECT PLAN

REGULAR BOARD MEETING

January 13, 2021

Purpose

To provide the Board with the Multi-Year Capital and School Renewal Project Plan for the current school year and to make a recommendation for approval.

Background

Starting in 2011-2012 the Board prepared a 10-Year Capital - School Renewal Project Plan (the plan) that is updated each year. The purpose of the plan is to highlight proposed school renewal project activities under the following project types:

Heating/Mechanical Systems	Electrical/Lighting
Energy/Controls	Communication Systems
Site Improvements	Accessibility
Code/Regulatory	Small Capital
Security	Building Envelope (e.g. Roofing, Windows, Doors, Structure)

Budget

At the July 13, 2020 Special Board Meeting the 2020-2021 Budget was approved including a capital budget consisting of \$21.1 million in School Renewal funded projects.

School Renewal	\$ 4,213,907
School Condition Improvements	\$ <u>16,884,112</u>
Total	\$ 21,098,019

The 2020-2021 Budget contained a preliminary plan of proposed renewal projects by category type to highlight how the \$21.1 million would be invested.

In December, the Ministry of Education announced a federal-provincial funding initiative for education-related infrastructure projects recognizing new demands from the effects of COVID-19. This funding may be accessed through an application process for approval in March 2021. The Ministry of Education has nominated \$5.1 million in LDSB qualified projects for federal government

For the 2021-2022 to 2030-2031 school years, the 10-year plan includes an estimated \$4,500,000 in proposed annual school renewal project activity per year based upon prior year Ministry funding levels. This plan may/will change to reflect actual Ministry school renewal funding levels when announced.

Annual Project Plan for 2021-2022 to 2029-2030

B - Building envelope	1,751,213
C - Interiors	123,266
D - Electrical	9,356
D - Lighting	338,319
D - ITS	292,727
D - Heating	1,182,373
D - Plumbing	14,034
G - Site	744,271
Small Capital	44,441

Estimated School Renewal Total	4,500,000
---------------------------------------	------------------

Recommendations

That the Board:

- Approve the Multi-Year Capital and School Renewal Project Plan.
- That a revised copy of the 10-Year Capital and School Renewal Project Plan be posted on the Board's website.

Prepared by: Craig Young, Superintendent of Business Services

Reviewed by: Krishna Burra, Director of Education

Attachments: **Appendix A:** 2020-2021 Capital and School Renewal Project Plan Detail

Appendix B: CVRIS Funded Project Details

Appendix A

Appendix A 2020-2021 Capital and School Renewal Project Plan Detail		
School	Project Description	Estimate
Amherst Island PS		
Amherst Island PS	Ventilation Study	5,180
Amherst Island PS	Phone/PA System Replacement	6,500
Amherstview PS		
Amherstview PS	Ventilation Study	20,500
Amherstview PS	Drainage Phase 2 Soccer Field	175,000
Amherstview PS	Phone/PA System Replacement	30,500
Bath PS		
Bath PS	Paving	500,000
Bath PS	Phone/PA System Replacement	20,500
Bayridge PS		
Bayridge PS	Paving and Drainage	750,000
Bayridge PS	Lighting and Ceiling Retrofit	54,606
Bayridge PS	Phone/PA System Replacement	22,500
Bayridge SS		
BSS	Flooring	10,000
BSS	CLR Reno - Music room/acoustic improvement review	10,000
BSS	Lighting and Ceiling Retrofit	200,000
BSS	Paving Review/Repair	10,000
BSS	Ventilation Study	54,606
BSS	Phone/PA System Replacement	64,500
BSS	Roofing	47,000
Calvin Park PS		
Calvin Park PS	Phone/PA System Replacement	15,000
Cataraqui Woods ES		
Cataraqui Woods ES	Painting	10,000
Cataraqui Woods ES	Ventilation Study	19,568
Cataraqui Woods ES	Plumbing	10,000
Centennial PS		
Centennial PS	Ventilation Study	12,614
Centennial PS	Phone/PA System Replacement	15,000
Central PS		
Central PS	Fencing	10,000
Central PS	Flooring	10,000
Central PS	Painting	10,000
Central PS	Paving and staircase repair at exterior exit	10,000
Central PS	CLR Reno - Review	10,000
Central PS	Ventilation Study	11,713
Central PS	Electrical Review	10,000
Centreville PS		
Centreville PS	Fencing	10,000
Centreville PS	Signage	2,000
Clarendon Central PS		
Clarendon Central PS	Phone/PA System Replacement	5,000
Clarendon Central PS	Paving Review/Repair	150,000
Collins Bay PS		
Collins Bay PS	Ventilation Study	13,812
Collins Bay PS	Phone/PA System Replacement	14,000
Collins Bay PS	Paving Review/Repair	500,000
Elginburg PS		

Elginburg PS	Flooring Replacement	10,000
Elginburg PS	Ventilation Study	11,536
Enterprise PS		
Enterprise PS	Flooring	10,000
Enterprise PS	Lighting and Ceiling Retrofit	10,000
Enterprise PS	Site Improvement	10,000
Enterprise PS	Phone/PA System Replacement	7,500
Enterprise PS	CCTV	60,000
Enterprise PS	Masonry	10,000
Ernestown SS		
ESS	Lighting Retrofit	139,448
ESS	Phone/PA System Replacement	63,000
ESS	HVAC upgrade - Phase 1	1,100,000
ESS	HVAC upgrade - Phase 2 Controls	670,000
Fairfield ES		
Fairfield ES	AC	55,000
Fairfield ES	Window Coverings	25,000
Fairfield ES	Painting	10,000
Fairfield ES	Swipe Card Access	10,000
Fairfield ES	Windows	350,000
Fairfield PS	Phone/PA System Replacement	20,500
Frontenac SS		
FSS	Front entrance improvement -- signage, walkway, landscaping, paving rev	30,000
FSS	WR assessment	10,000
FSS	Gym Reno - window replacement, minor repairs, paint	10,000
FSS	Lighting Retrofit	205,087
FSS	Painting	10,000
FSS	CCTV	200,000
Glenburnie PS		
Glenburnie PS	Drainage and curb appeal	10,000
Glenburnie PS	Flooring	10,000
Glenburnie PS	Outdoor classroom/sun shelter	10,000
Glenburnie PS	Window coverings	25,000
Glenburnie PS	Phone/PA System Replacement	13,000
Glenburnie PS	Masonry Project Design	20,000
Granite Ridge Education Centre		
GREC	Phone/PA System Replacement	36,000
Harrowsmith PS		
Harrowsmith PS	Roofing/Windows/Corridor Project	600,000
Harrowsmith PS	Site - traffic barriers	10,000
Harrowsmith PS	Paving	10,000
Harrowsmith PS	Ventilation Study	13,812
Harrowsmith PS	Phone/PA System Replacement	16,500
JG Simcoe PS		
JG Simcoe PS	Phone/PA System Replacement	11,500
JG Simcoe PS	Paving - Parking Lot / Pedestrian Traffic	300,000
JG Simcoe PS	Painting	10,000
JG Simcoe PS	Windows	10,000
Joyceville PS		
Joyceville PS	Fencing	10,000
Joyceville PS	Ventilation Study	11,276
Joyceville PS	Phone/PA System Replacement	13,500
JR Henderson PS		

JR Henderson PS	Phone/PA System Replacement	26,000
JR Henderson PS	Lighting Retrofit	70,681
JR Henderson PS	Resurface under play structures	50,000
JR Henderson PS	WR Capacity assessment	10,000
JR Henderson PS	Painting	10,000
Lancaster Drive PS		
Lancaster Drive PS	Roofing	860,000
Land O'Lakes PS		
Land O'Lakes PS	Phone/PA System Replacement	12,500
Loyalist Collegiate & Vocational Institute		
LCVI	Phone/PA System Replacement	126,000
LCVI	Lighting Retrofit	209,064
LCVI	Sports field condition assessment	10,000
LCVI	Painting	10,000
LCVI	CLR Reno	10,000
LCVI	Window coverings	10,000
Lord Strathcona PS		
Lord Strathcona PS	Roof, windows & cladding	900,000
Lord Strathcona PS	Walkway and playground paving	200,000
Lord Strathcona PS	Signage	2,000
Lord Strathcona PS	Painting	10,000
Lord Strathcona PS	Millwork	10,000
Lord Strathcona PS	Ventilation Study	11,488
Lord Strathcona PS	Phone/PA System Replacement	13,500
Lord Strathcona PS	Outdoor instructional space	45,000
Lord Strathcona PS	Lighting/Ceiling Retrofits	75,000
Loughborough PS		
Loughborough PS	Greenhouse and garden kitchen	100,000
Loughborough PS	Windows	400,000
Loughborough PS	Stairs	10,000
LaSalle SS		
LSS	Phone/PA System Replacement	80,000
LSS	Partitions - WR	15,000
LSS	Roofing	1,000,000
LSS	Painting - parking lot lines	10,000
LSS	Partition - review condition of gym partitions	10,000
LSS	Controls - Lighting exterior	10,000
LSS	Fire panel replacement	10,000
LSS	Structural Review	10,000
Marysville PS		
Marysville PS	Ventilation Study	2,995
Marysville PS	Building Envelope Assessment	10,000
Molly Brant ES		
Molly Brant ES	Landscaping - Kindergarten rock circle	10,000
Molly Brant ES	Drainage Review	10,000
North Addington Education Centre		
NAEC	Courtyard Repair Review	10,000
NAEC	Drainage Review	10,000
NAEC	Electronic Signage Review	10,000
NAEC	Front entrance Improvements	10,000
NAEC	Paving - Parking lot/play areas (drainage and lighting)	10,000
NAEC	Painting - Second floor refurbishment	10,000
NAEC	Masonry Review	10,000

NAEC	Phone/PA System Replacement	48,000
Napanee District SS		
NDSS	CLR Reno Review - School to Community C12	10,000
NDSS	Curb appeal review - painting front of school	10,000
NDSS	Gymnasium condition review	10,000
NDSS	Lighting Retrofit	317,831
NDSS	Roofing	17,500
Odessa PS		
Odessa PS	CLR Reno	40,000
Odessa PS	Ventilation Study	19,996
Odessa PS	Phone/PA System Replacement	23,500
Perth Road PS		
Perth Road PS	Landscaping - curb appeal, sight lines	10,000
Perth Road PS	Phone/PA System Replacement	18,500
Polson Park PS		
Polson Park PS	Painting	10,000
Polson Park PS	Ventilation Study	12,893
Polson Park PS	Whiteboards	10,000
Prince Charles PS		
Prince Charles PS	Repair soffits	10,000
Prince Charles PS	Roofing	550,000
Prince Charles PS	HVAC	465,000
Prince Charles PS	Phone/PA System Replacement	15,500
RG Sinclair PS		
RG Sinclair PS	Phone/PA System Replacement	15,500
RG Sinclair PS	Roofing	17,500
Rideau Heights PS		
Rideau Heights PS	Boiler Replacement	790,000
Rideau Heights PS	Roofing	17,500
Rideau Heights PS	Phone/PA System Replacement	23,000
Rideau PS		
Rideau PS	Flooring	30,000
Rideau PS	Painting	10,000
Rideau PS	Boiler Replacement	980,000
Rideau PS	Electrical - Fire Alarm Panel Replacement	-
Rideau PS	Roofing & Cladding	1,000,000
Selby PS		
Selby PS	Keying - interior/exterior	10,000
Selby PS	Phone/PA System Replacement	15,000
Sydenham HS		
SHS	Flooring Replacement	10,000
SHS	Front Entrance - improvement review	10,000
SHS	Lighting Retrofit	164,705
SHS	Masonry - Bell Tower	10,000
SHS	Millwork	30,000
SHS	Site - North Entrance Accessibility Project	620,000
SHS	Whiteboard Replacement	10,000
SHS	Window Coverings	10,000
SHS	Shop Reno - Manufacturing Shop	125,000
SHS	Phone/PA System Replacement	65,500
Sir John A. MacDonald ES		
Sir John A. MacDonald ES	Phone/PA System Replacement	46,000
Sir John A. MacDonald ES	Kindergarten exit walkway repair	10,000

Sir John A. MacDonald ES	Outdoor naturalization and yard improvement review	30,000
Southview PS		
Southview PS	Roof Access - Ladder	10,000
Southview PS	Painting	10,000
Southview PS	Plumbing	10,000
Southview PS	Parking lot barriers	10,000
Southview PS	Sports field repair	20,000
Southview PS	Window repair review	10,000
Storrington PS		
Storrington PS	Ventilation Study	10,720
Sydenham PS		
Sydenham PS	Line painting and site improvement review	10,000
Sydenham PS	Millwork	10,000
Sydenham PS	Ventilation Study	10,720
Sydenham PS	Access - swipe card entry	10,000
Sydenham PS	HVAC	10,000
Sydenham PS	Partitions - WR	10,000
Tamworth ES		
Tamworth ES	Flooring	10,000
Tamworth ES	Plumbing	10,000
Tamworth ES	Door replacement	10,000
Tamworth ES	PA System Replacement	10,000
Tamworth ES	Windows	10,000
Tamworth ES	Phone/PA System Replacement	11,500
The Prince Charles PS		
The Prince Charles PS	Library Reno	150,000
The Prince Charles PS	Roofing	700,000
The Prince Charles PS	Windows and Masonry	10,000
The Prince Charles PS	HVAC	600,000
The Prince Charles PS	Phone/PA System Replacement	28,000
Truedell PS		
Truedell PS	Site Improvement - Play Surfaces and Shade Structures	30,000
Truedell PS	Fencing	10,000
Truedell PS	Painting - Exterior	10,000
Truedell PS	Roofing	17,500
Truedell PS	Windows	10,000
Truedell PS	Phone/PA System Replacement	15,500
WJ Holsgrove PS		
WJ Holsgrove PS	Phone/PA System Replacement	10,000
Welborne ES		
Welborne ES	CLR Reno - Library dividing wall	10,000
Welborne ES	Gym Floor Replacement	60,000
Welborne ES	Phone/PA System Replacement	23,000
Winston Churchill PS		
Winston Churchill PS	Accessibilty - HC door operators - swipe access	10,000
Winston Churchill PS	Fencing and Gates	10,000
Winston Churchill PS	Water Filling Station	10,000
Winston Churchill PS	Parking Lot Project	210,000
Winston Churchill PS	Ventilation Study	16,597

Appendix B

Projects Nominated for - Federal COVID-19 Resilience Infrastructure Stream Funding (CVRIS)

School	Project Description	Planned Estimate
Amherstview PS	Network Connectivity	\$ 5,000
Bayridge PS	Entrance and Security Enhancements	\$ 100,000
BSS	CCTV	\$ 200,000
Cataraqui Woods ES	Portable Replacement	\$ 100,000
ESS	HVAC Project	\$ 600,000
Fairfield ES	HVAC Project	\$ 400,000
GREC	HVAC Project	\$ 100,000
Harrowsmith PS	Network Connectivity	\$ 2,500
JG Simcoe PS	HVAC Project	\$ 125,000
JR Henderson PS	Network Connectivity	\$ 2,500
JR Henderson PS	Entrance and Security Enhancements	\$ 60,000
Land O'Lakes PS	HVAC Project	\$ 500,000
LCVI	Network Connectivity	\$ 50,000
Loughborough PS	Network Connectivity	\$ 50,000
LSS	Network Connectivity	\$ 50,000
NAEC	CCTV	\$ 200,000
NDSS	CCTV	\$ 200,000
Perth Road PS	Entrance and Security Enhancements	\$ 300,000
Perth Road PS	Classroom Partition - curtains	\$ 75,000
Polson Park PS	Network Connectivity	\$ 10,000
Polson Park PS	Portable Replacement	\$ 100,000
Prince Charles PS	Network Connectivity	\$ 5,000
Rideau Heights PS	Entrance and Security Enhancements	\$ 50,000
Selby PS	HVAC Project	\$ 330,000
SHS	Network Connectivity	\$ 10,000
The Prince Charles PS	CCTV	\$ 99,000
The Prince Charles PS	HVAC Project	\$ 750,000
The Prince Charles PS	Entrance and Security Enhancements	\$ 60,000
Truedell PS	HVAC Project	\$ 400,000
WJ Holsgrove PS	Network Connectivity	\$ 2,500
WJ Holsgrove PS	Entrance and Security Enhancements	\$ 50,000
WJ Holsgrove PS	HVAC Project	\$ 175,000

December 16, 2020

Via e-mail: stephen.lecce@pc.ola.org

The Honourable Stephen Lecce
Minister of Education
5th Floor, 438 University Avenue
Toronto, ON M5G 2K8

Dear Minister Lecce:

Thank you for your continued support of the education sector during these difficult times caused by the Covid-19 pandemic. As the active cases continue to rise in Kingston and more restrictions are set in place, we are ever mindful of the added stress on local families and businesses.

By now, you will be well aware of the concerns raised by the School Bus Operators' Association about the planned *Request for Proposal* for transportation services to be issued by Tri-Board Student Transportation Services, of which the Limestone District School Board is a member. While we are confident that the Request for Proposal process meets the provincial requirement for competitive procurement, we feel it incumbent to advise you of community concerns that have been expressed to the Board.

There have been numerous letters, media reports, and demonstrations by constituents, as well as bus operators, voicing their displeasure with the use of a Request for Proposal process during the pandemic. The basis of the complaints appears to be with regards to the use of the competitive procurement process and the possibility of small operators losing their businesses. The collective voice of the School Bus Operators' Association would prefer that Tri-Board Student Transportation utilize a benchmarking exercise to set the price and to extend existing contracts with existing transportation companies.

The current transportation contracts, which are collectively valued in excess of forty million dollars, are set to expire on August 31, 2021, and there is no mechanism written into the contracts that provide for a renewal or extension. It is our understanding that further to statutory and other requirements, like trade agreements, Tri-Board Student Transportation is required to procure new transportation contracts through an open transparent competitive process unless an exemption or other change is effected.



**We're Putting
Wellness First**



**We're Turning
Innovation into Action**



**We're Committed
to Collaboration**

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.
Suzanne Ruttan (Chair) | Krishna Burra (Director of Education and Secretary) | Craig Young (Treasurer)

SEE YOURSELF IN LIMESTONE

It is very important to our Board of Trustees that our constituents know that their voices have been heard. It is our understanding that some transportation consortia may not have used an open competitive procurement process when procuring transportation services. It is imperative for you to know that barring a change or exemption from the statutory and other requirements regarding competitive procurement, the Request for Proposal for Transportation Services at Tri-Board Student Transportation will proceed.

Once again, we thank you for your continued support during the last number of very trying months in the education sector. We look forward to your response and wish you a very happy holiday season.

Sincerely,



Suzanne Ruttan
Chair of the Board

cc to: MPP, Daryl Kramp, Hastings-Lennox and Addington
MPP, Todd Smith, Minister of Children, Community and Social Services
Krishna Burra, Director of Education, Limestone District School Board
Nancy Naylor, Deputy Minister of Education
Lucille Kyle, Chair, Hastings and Prince Edward District School Board
Sean Monteith, Director of Education, Hastings and Prince Edward District School Board
Terry Shea, Chair, Algonquin and Lakeshore Catholic District School Board
David Desantis, Director, Algonquin and Lakeshore Catholic District School Board
Gord Taylor, Tri-Board Student Transportation Services

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

January 4, 2021

Board of Directors
Limestone Learning Foundation
220 Portsmouth Avenue
Kingston, ON K7M 0G2

Dear Chair Young,

Trustees of the Limestone District School Board wish to express their sincere appreciation to the Limestone Learning Foundation for their donation of \$100,000 to the Food Sharing Project.

This generous donation, which supports the Food Sharing Project's Student Nutrition Programs and home-delivery food boxes, ensures Limestone students in their schools and at home have access to fresh and healthy food to improve learning readiness.

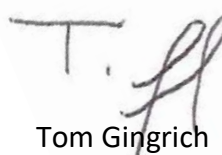
Throughout the pandemic, food security has become one of the most serious issues facing communities. With the support of the Limestone Learning Foundation, the Food Sharing Project will be able to provide food stability for students and their families during these unpredictable times.

Although the Limestone Learning Foundation suspended its grants and events due to COVID-19, supporting this essential service reaffirms that the health and wellness of students remains a priority for all.

Sincerely,



Suzanne Ruttan
Chair



Tom Gingrich
Vice-Chair



Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.
Suzanne Ruttan (Chair) | Krishna Burra (Director of Education and Secretary) | Craig Young (Treasurer)

SEE YOURSELF IN LIMESTONE

2019-2020

Annual Report

THE FOOD SHARING PROJECT



The Food Sharing Project
37 Rigney Street, Unit 4
Kingston, ON, K7K 6Z4

www.foodsharingproject.org
fsp@kingston.net
613-530-3514



Report from the Chair

The 2019/2020 year was unprecedented due to the COVID-19 pandemic and as people and organizations across the globe made drastic changes to their daily lives, The Food Sharing Project responded to the needs of students with a remarkable shift in our model.

The year started off in the typical fashion as from September to March, we provided about 5000 nutritious meals every day to students in school boards across (KFL&A). We heard from educators that the fresh fruit and vegetables, proteins, dairy and grains students accessed helped them to stay focused, be more engaged with their learning and have more positive social interactions. Secondary students told us the food they picked up helped them “just get to class” and elementary students reported that the food they ate at school, which sometimes couldn’t be afforded at home, kept them from feeling hungry all day.

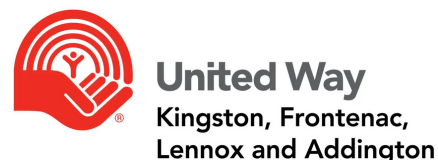
When the pandemic closed schools in March, we knew we had to find a way to continue to support the students who counted on us for their nutritional needs so we shifted to a home delivery model. School Administrators referred families to us and with support from the United Way, provincial and federal governments, Rotary Clubs across KFL&A and an incredible team of volunteers, we provided a bi-weekly food box filled with fresh food or a monthly grocery store gift card to almost 600 families from April to the end of August. Every week, we heard how much those food boxes helped families and how grateful they were for the support. One family referred to the box as their “luxury box”, even though it just had basic items like broccoli, apples, cereal, bread, milk, and eggs in it. Another family told us that, “when your fridge is empty, that box makes it look full.”

We believe it takes a community to feed a child and after this year, more than ever, we know this to be true. The Food Sharing Project owes its success to a legion of individuals who, through their dedicated efforts, worked as a team to help families dealing with food insecurity. People like our staff, Andy, Dave and Bill, who demonstrated their flexibility and creativity to build a home delivery program from scratch because the kids who needed our support were at home, instead of at school, and our Board of Directors who had the courage to approve a new model because it was the right thing to do. People like our volunteers who were committed to packing and delivering food boxes to families every week, even through the summer, and our very generous donors and those in local, provincial and national organizations, who trusted us with the funds to make it all happen.

The COVID-19 pandemic is still with us and with schools open, The Food Sharing Project is providing a limited selection of individually packaged nutritious food to schools, while we continue to supplement with our home delivery program. Although vaccines give us hope, we do not know what lies ahead except that we will continue our efforts to support the nutritional needs of students so they can take advantage of everything school offers them.

Sincerely,
Brenda Moore
Chair, Board of Directors

Our major supporters



Community Foundation
for Kingston & Area

COMMUNITY FOUNDATION
for LENNOX & ADDINGTON



Anna & Edward C. Churchill Foundation

The Estate of Eugene Daniel McGlynn

The Strahan Family Trust

John Freeman Janet Oullahan

Kingston Community Credit Union

Frances & Laura Semenuk

Steelworkers Humanity Fund

Sophie Pepin

Neighbourhood Sharing Centre

Kawartha Credit Union Community Involvement

...and over 160 other donors



Algonquin & Lakeshore
Catholic District School Board

**Additional financial support for our
COVID-19 response was provided by:**

*The Emergency Community Support Fund of the
Government of Canada*

*Ministry of Children, Community and Social Services,
Province of Ontario*

Rotary in Kingston

Isthmus Canada

Impact

487,000

MEALS SERVED IN SCHOOL

September 2019 to March 2020 in-school meals and snacks reported

2,750

HEALTHY FOOD BOXES

Delivered to homes of vulnerable families from April to August 2020



12,000

VOLUNTEER HOURS

School coordinators, warehouse packers, volunteer drivers, fundraising event workers, and office helpers



650

FAMILIES HELPED

Families received food boxes or grocery gift cards once schools closed, representing over 2000 people

20,000

KILOMETRES DRIVEN

Staff deliveries (Sep to Mar), volunteer drivers (Apr to Aug)



Financial Statements

Statement of Operations Year Ended August 31, 2020

Revenues	
Grants	\$ 592,138
Donations	269,321
Investment income (net)	32,665
Special events and other	16,041
Other incl deferred contributions	7,871
	\$ 918,036
Expenses	
Food	\$ 341,686
Salaries and benefits	148,355
Summer Program	94,734
Milk	44,539
Amortization	28,669
Rent	26,449
Equipment and repairs	17,798
Office, Utilities, Phone, Prof Devt	16,072
Paper products	14,140
Professional fees	11,494
Donations and honoraria	9,700
Vehicle and travel	8,642
Insurance	5,027
Subcontracts	4,091
Travel & Delivery	2,015
Repairs and maintenance	1,879
Fundraising and special events	493
	\$ 775,783
Excess of revenue over expenses	\$ 142,253

Charitable Registration No. 118933522 RR0001

Statement of Financial Position as at August 31, 2020

Assets	
Current Assets incl. Cash	\$ 409,365
Investments	444,127
Equipment less Depreciation	69,251
	\$ 922,743
Liabilities	
Current Liabilities	\$ 35,887
Deferred Capital Contributions	9,000
Net Assets	
Internally Restricted	\$ 817,605
Invested in Capital Assets	60,251
	\$ 922,743

